

**Santa Barbara City College  
College Planning Council  
Tuesday, April 29, 2014  
3:00 – 4:30 p.m.  
A218C**

**Minutes**

**PRESENT:**

L. Gaskin, Chair, President  
L. Auchincloss, President, CSEA  
P. Bishop, VP, Information Technology  
P. Butler, Chair, Planning & Resources Committee  
R. Else, Sr. Director, Institutional Assessment,  
Research & Planning (non-voting)  
P. English, VP, Human Resources  
E. Katzenson, ASB President (non-voting)  
J. McPheter, Classified Staff Representative  
K. Monda, Academic Senate Representative  
K. Neufeld, President, Academic Senate  
K. O'Connor, Academic Senate Representative  
C. Salazar, Classified Staff Representative  
J. Sullivan, VP, Business Services  
L. Vasquez, VP, Academic Senate  
J. Walker, Supervisors' Association Representative  
D. Watkins, Managers' Group Representative

**GUESTS:**

C. Alsheimer, Academic Senate  
A. Scharper, Educational Programs  
J. Zavas, Asst. Controller

**1.0 CALL TO ORDER**

1.1 Approval of 4/15/14 CPC minutes (Att. 1.1)

**M/S/C (Katzenson/Friedlander) to approve the 4/15/14 CPC minutes. All approved.**

**2.0 ANNOUNCEMENTS**

None.

**3.0 INFORMATION ITEMS**

3.1 Replacement of Budgeted Positions – P. English

Ms. English reported that, due to staff promotions, there are several open positions for which the college is recruiting.

3.2 Advancing Leadership Committee – D. Watkins

Dan Watkins reported that the Supervisors' Association and the Leadership Coalition have formed the Advancing Leadership Committee (ALC) to be a collaborative governance group. Mr. Watkins provided a link to the ALC charter, which gives a description of the group and its charge. The ALC will meet on a monthly basis, and in addition, the entire membership will meet four times per year.

A brief discussion ensued regarding governance and consultative groups.

Jason Walker added that the Supervisors' Association (SA) and the Leadership Coalition exist. He noted that the SA is a bargaining unit, and that the ALC will operate as a consultative body outside of bargaining.

#### 4.0 DISCUSSION ITEMS

4.1 Resource Request Documentation: First Reading – P. Butler and L. Vasquez (Att. 4.1, 4.1a, 4.1b)

Priscilla Butler reviewed the various resource request documents including the flowcharts (att. 4.1a and 4.1b), the timeline and the narrative. After discussion, it was agreed to eliminate flowchart A and insert flowchart B into the document's narrative.

Dr. Gaskin led discussion regarding the processes' timeline. Several changes were made to the Person(s) Responsible column. Council reached consensus on the elimination of tier 2 and 3 item request columns, as well as the inclusion of a description for highest priority items (tier 1) in the narrative. It was agreed that the third Friday in March would be designated as the date for the classified position prioritization presentation to CPC by the chair of the CPC Classified Staff Prioritization Workgroup.

Dr. Butler agreed to make the revisions and present the revised documents at CPC's May 6, 2014 meeting.

Staff and faculty who contributed to the Resource Request Documentation process were acknowledged. They included Paul Bishop, Liz Auchincloss, Kenley Neufeld, Jim Clark, Joyce McPheter, and Kim Monda.

4.2 Program Review Guidelines: First Reading – P. Butler and L. Vasquez (Att. 4.2)

Priscilla Butler noted during her review of the Program Review Timeline for 2014-15 that the dates will change depending on the budgeting calendar. She proceeded to review the Program Review Resource Request Guidelines. Dr. Butler noted for discussion the change to the minimum resource request amount from \$500 to \$1000. Additional changes to the document's language as well as requests for information such as website links needed to complete the guidelines were noted.

Dr. Butler reported that she will bring the revised documents to CPC's May 6, 2014 meeting.

4.3 Institutional Effectiveness Report 2012-13: First Reading – R. Else (Att. 4.3)

Mr. Else presented the Institutional Effectiveness Annual Report for 2012-13. Mr. Else was requested to engage the Institutional Effectiveness Committee (IEC) in creating a dashboard of metrics that is less dense with data, but has more meaning and accessibility. Dr. Gaskin acknowledged Mr. Else and his staff for their work on the report.

#### 5.0 ACTION ITEMS

5.1 2014-15 Program Review Requests: Second Reading – J. Sullivan (Att. 5.1)

**M/S/C O'Connor/Butler to approve the 2014-15 Program Review requests as presented. All approved.**

Dr. Gaskin expressed appreciation to all the groups involved in the Program Review Requests process.

5.2 2014-15 Tentative Budget – General Fund Unrestricted Expenditures (Labor and Non Labor): Second Reading – J. Sullivan (Att. 5.2a, 5.2b, 5.2c, 5.2d)

This item was taken out of order. Joe Sullivan reviewed changes to the expenditures in the Assumptions Used to Develop the 2014-15 Tentative Budget (5.2d). Major changes included the addition of a second summer session, a minimum wage increase for student and hourly employees, and the recommendation of three new classified staff positions.

Mr. Sullivan discussed two changes to budget transfers including the proposal to adjust the transfer to the construction fund to \$0.0 million and take expenditures for maintenance and construction out of ending balances in that fund; and, the proposal to adjust the transfer to the equipment fund to \$0.6 million for equipment replacement. He reported that the reserves in equipment and construction total \$10 million in combined funds. Dr. Gaskin added that the Board is recommending, per its new reserve policy, a sum total of \$3.5 million between the two funds.

**M/S/C (Neufeld/O'Connor) to approve the 2014-15 Tentative Budget as presented. All approved.**

Dr. Gaskin expressed appreciation to James Zavas, Lyndsay Maas and Joe Sullivan for their work on the Tentative Budget.

5.3 Credit Student Success and Support Program Allocation – Funding Positions:

Second Reading – J. Friedlander (Att. 5.3)

**M/S/C (O'Connor /Monda) to approve the funding for a full-time Articulation/Certification Specialist and to increase two Assessment Specialist positions from 50% to 75% time in the Credit Student Success and Support Program. All approved.**

## 6.0 ADJOURNMENT

6.1 The next scheduled CPC meeting will be held on Tuesday, May 6, 2014 in Room 218C, 3:00-4:30 p.m.

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R. Else, Sr. Director, Institutional Assessment,  
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C. Salazar, Classified Staff Representative  
J. Sullivan, VP, Business Services  
L. Vasquez, VP, Academic Senate  
J. Walker, ALC Representative  
D. Watkins, ALC Representative

**GUESTS:**

C. Alsheimer, Academic Senate  
A. Harper, Center for Lifelong Learning  
D. Hedges, Center for Lifelong Learning  
J. Hendricks, Facilities, Planning &  
Campus Development  
L. Maas, Controller  
D. Nevins, Educational Programs  
A. Scharper, Educational Programs  
M. Spaventa, Educational Programs  
L. Stark, Instructors' Association  
J. Zavvas, Asst. Controller

**ABSENT:**

K. Neufeld, President, Academic Senate

**1.0 CALL TO ORDER**

**2.0 ANNOUNCEMENTS**

There will be a Budget Forum held on Thursday, May 15, 2014 at 1:00 p.m. in BC230.

SBCC will host the women's national volleyball team on Friday, May 16, 2014.

**3.0 INFORMATION ITEMS**

**3.1 Replacement of Budgeted Positions – P. English**

Ms. English reported on a new position in the Bookstore and noted that the position is funded from the Bookstore auxiliary account.

Joe Sullivan reported on a new position in Food Services that will support the five satellite food facilities on the main, Wake and Schott campuses. The position will be funded from the Food Service auxiliary account.

3.2 Program Location and Land Use Master Plan (PLLUMP) – D. Watkins and J. Hendricks (Att. 3.2)

Julie Hendricks reported on the Program Location and Land Use Master Plan (PLLUMP) process. PLLUMP, a component of the long range Facilities Master Plan, is being developed with the assistance of a consultant and will give a 15 year perspective of the college's land use, circulation and program location. The plan, defined in two phases as illustrated in attachment 3.2, will provide the guiding principles for the Facilities Master Plan and will serve as the strategic vision for facilities and land use on campus.

#### 4.0 DISCUSSION ITEMS

4.1 CPC Classified Staff Hiring Priorities: First Reading – P. Bishop (Att. 4.1)

Paul Bishop reported on the recommendations of the Classified Staff Hiring subcommittee with regard to the three proposed new classified positions to be established in 2014-15. Of the 24 proposals that were reviewed by the subcommittee, the two garnering the most votes were a full-time night Facilities Assistant at Wake Campus, and a Lead Custodian on the main campus. Dr. Bishop reported that two proposals tied for the third position: a Library Technician and a Lab Teaching Assistant for the Life Fitness Center.

It was agreed that the Classified Staff Hiring subcommittee will present the proposal materials that were originally submitted for the two tied positions, and that CPC will take action on the matter at the May 20, 2014 meeting.

4.2 Review of 2014-15 Tentative Budget - All Components: First Reading – J. Sullivan (Att. 4.2)

Joe Sullivan reported on the 2014-15 Tentative Budget beginning with a comparison of the 2013-14 adopted budget and the 2014-15 tentative budget, and proceeding to review each budget category including revenues, expenditures, transfers, and auxiliary accounts. Dr. Gaskin added that the college's reserves in the equipment and construction funds reflect the policy and direction of the Board of Trustees as shown in the 2014-15 tentative budget. Mr. Sullivan noted several budget assumptions that may impact the 2014-15 budget including adjusted instructors' salary tables, an increase in employer contributions toward health benefits and CalPERS and CalSTRS, and an increase in fixed and mandated expenses (utilities, postage rent, etc.).

The 2014-15 Tentative Budget will be brought back to CPC for action at the May 20, 2014 meeting.

#### 5.0 ACTION ITEMS

5.1 Resource Request Documentation: Second Reading – P. Butler and L. Vasquez (Att. 5.1)

Priscilla Butler reviewed the Resource Request Documentation as presented in attachment 5.1. After discussion, council reached a consensus to delete the "Other" tab on the IT project request form.

**M/S/C (Bishop/O'Connor) to approve the Resource Request Process with changes. All approved.**

5.2 Program Review Guidelines: Second Reading – P. Butler and L. Vasquez (Att. 5.2)

Priscilla Butler reviewed the Program Review Resource Request Guidelines as presented in attachment 5.2. Dr. Butler noted the highlighted areas in need of further examination. After discussion, it was agreed to retain the language indicating a minimum resource request amount of \$1000, as well as to include a new statement with regard to the hiring of hourly employees on a limited condition basis per Education Code requirements. Joe Sullivan, Pat English and Liz Auchincloss have been charged with the task of creating this statement. Council reached consensus on the modification of the IT Project Request Form and the elimination of #8 (maintenance contracts for hardware) from the FAQ sheet.

It was agreed to present the revised Program Review Guidelines and the Program Review Timeline for 2014-15 to CPC for action at the May 20, 2014 meeting.

5.3 Annual Update of SBCC Resource Guide to Governance and Decision-Making: Second Reading – R. Else (Att. 5.3)

Mr. Else reviewed the updated SBCC Resource Guide to Governance and Decision-Making.

**M/S/C (O'Connor/Butler) to approve the SBCC Resource Guide to Governance and Decision-Making, April 2014. All approved.**

## 6.0 ADJOURNMENT

6.1 The next scheduled CPC meeting will be held on Tuesday, May 20, 2014 in Room 218C, 3:00-4:30 p.m.

## Major Maintenance and Facility Improvement Projects

Projects on this list include maintenance or renovation work to an existing building, building utility system, site utility or site feature that usually requires the hiring of a professional consultant to prepare bid documents, observe construction and obtain any necessary permitting.

Cost range (approximate)	\$15,000 - \$1,000,000
Request or need determination process	<ul style="list-style-type: none"> <li>• Work is requested through an online Work Order or e-mail to F&amp;O Director</li> <li>• Work is identified by F&amp;O Supervisor or Sr. Director</li> <li>• Work is identified by professional consultant, vendor or contractor</li> <li>• Work is identified as a priority by a college department, consultative group or included in a college planning document</li> <li>• Work is requested through the Program Review process</li> <li>• Work is required to resolve a health and safety issue</li> </ul>
Possible funding source	<ul style="list-style-type: none"> <li>• District Construction Fund</li> <li>• State Scheduled Maintenance Funding (when available)</li> <li>• Measure V or other bond</li> </ul>
Evaluation, approval and execution	<p>Sr. Director verifies work, estimates project cost and schedule, prioritizes and includes on master list of projects which is reviewed by college consultative groups. Priority levels include:</p> <ul style="list-style-type: none"> <li>1 – project resolves a health and safety issue</li> <li>2 – project resolves critical infrastructure deterioration, failure or omission</li> <li>3 – project improves a core instructional or student support condition</li> <li>4 – project improves an aging facility or end of useful life issue</li> <li>5 – project improves campus appearance and/or operations</li> </ul> <p>Once funding is identified Sr. Director contracts with professional consultant for project management and/or design and bids out work for construction. Project may be bid out informally (under \$45,000), formally (over \$45,000) or using qualifications/best value based bidding (GC 4217).</p>
Permitting	<p>Possible approvals include DSA, California Coastal Commission, City of Santa Barbara, Santa Barbara County and CEQA regulations adherence. Chancellor's office approval is required if project is State funded.</p>

COMPLETE	Project	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
<b>ONGOING PROJECTS</b>								
	<b>Roof Maintenance:</b>							
	IDC - restore roof		\$45,000					
	Miscellaneous Roof Repairs		\$160,000					
	Annual Roof Maintenance Contract		\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	
	<b>Pavement &amp; Hardscape Maintenance</b>	\$300,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	
	<b>Painting - Exteriors:</b>							
	Administration + Occ. Ed.		\$285,000					
	Student Services			\$135,000				
	PS 101 & PS East Wing				\$70,000			
	Bookstore				\$135,000			
	Marine Diving Tech.					\$60,000		
	EBS					\$135,000		
	Campus Center + GDR/JSB						\$140,000	
	<b>Clean Solar Panels</b>	\$7,500	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
	<b>Tennis Court Resurfacing</b>			\$30,000				
<b>ONE-TIME PROJECTS</b>								
	BC Bldg- Replace Chiller and Air Handler Units		\$730,000					
	Install Campuswide Fire Alarm Network per Code		\$190,000					
	Obtain DSA Certification of Completed Past Projects	\$40,000						
	<b>Stabilize Bluffs Above Shoreline Drive:</b>							
	Assessment & Design		\$100,000					
	Construction							
	<b>Upgrade Elevator Controls:</b>							
	Marine Diving Technology			\$50,000				
	IDC			\$50,000				
	Sports Pavilion - Repair Leaks		\$50,000					
	<b>Upgrade Finishes &amp; Fixtures at Restrooms:</b>							
	Sports Pavilion			\$25,000				
	IDC		\$15,000					
	Administration			\$30,000				
	Replace Bike Racks & Install Bike Lockers (partial grant funding)		\$75,000					
	IDC - Replace Flooring & Repaint Interior		\$175,000	\$75,000				
	Replace Window Coverings in IDC Building-Summer 2014			\$40,000				
	Fiscal Services Office Remodel		\$200,000					
	Campus Center - HVAC Unit Replacement		\$180,000					
	Replace Waterline at Stairs to Cliff Drive			\$250,000				
	Scoreboard Replacement at La Playa Field (District portion)		\$200,000					
	Install East Campus Main Entry Sign			\$100,000				
	Water Use Reduction Measures per City of SB Report			\$20,000				
	Sports Pavilion - Replace Dance Room Floor		\$80,000					
	2013-2014 Approved Program Review Projects		\$520,000					
	Project Management		\$120,000	\$120,000	\$120,000			
<b>PROPOSED PROJECTS - Approval subject to resource and funding availability</b>								
<b>PRIORITY</b>	1 = resolves a health & safety issue; 2 = resolves critical infrastructure deterioration, failure or omission; 3 = improves a core instructional or student support condition; 4 = improves an aging facility or end of useful life issue; 5 = improves campus appearance and/or operations.							
1	Sports Pavilion - Replace Bleachers in Gym							
2	IDC - Install Air Conditioning System							
2	IE Center - Wood Foundation Replacement							
2	Wake Campus - Nursing Station							
3	Establish Exterior Wayfinding Program							
3	IDC - Math Lab Renovation							
3	Wake & Schott - Wayfinding Signage (\$20,000)							
3	Hearing Loop at Garvin Theater and BC Forum							
3	PS 128 - Remove Cabinets and Sinks							
4	IDC - Third Floor Office Reconfiguration							
4	BC - Replace Flooring & Repaint Interior							
4	Sports Pavilion - Replace Flooring in Gym							
4	OELC Modernization							
4	Wake Campus - Siding Repair							
5	Landscaping at Shoreline & Loma Alta							
5	Schott Campus - Site Improvements For Exterior Dining							
5	Schott Campus - Renovate Food Service Facility							
5	Wake Campus - Renovate Food Service Facility							
5	Mentors Fountain - Rebuild Concrete Water Basin							



Type	Description	Requester - First Name	Requester - Last Name	Department	Work Order Case #	Facilities, Planning & CD Notes	Estimated Cost	Contractor or Vendor Estimate	Approved
<b>1</b>	<b>Routine repair or replacement request. To be completed by Facilities department.</b>								
1	Repair seating in Jurkowitz Theatre	Patricia	Frank	Theatre Arts	6630				
1	Clean upholstery for the theatre seating in Jurkowitz Theatre	Patricia	Frank	Theatre Arts	6633				
<b>2</b>	<b>Operational efficiency, programmatic or facility enhancement request. To be routed through the college's consultation process for approval.</b>								
2	replace carpet in BC 226	Winford	Naylor	Political Science/Economi	6311				
2	Pole Vault Pit project	Kathleen	O'Connor	Physical Health Education	6571		\$85,000	x	
2	Baseball right field fence replacement	Kathleen	O'Connor	Physical Health Education	6573				
2	All exterior doors; paint doors and trim replace weather stripping.	Susan	Williams	Biological Sciences	6627				
2	Install washer/dryer unit in the onstage bathroom-Garvin Theatre.	Patricia	Frank	Theatre Arts	6629				
2	Replace carpet in Jurkowitz Theatre.	Patricia	Frank	Theatre Arts	6631				
2	Gallery - Unistrut Ceiling Grid and AV Shelf System	Alice	Scharper	Dean of Ed Programs - Humanities	6632	unitstrut approx \$14,000			
2	Fence in Costume Studio Outdoor Patio	Patricia	Frank	Theatre Arts	6634				
2	Improve classroom lighting in Jurkowitz Theatre	Patricia	Frank	Theatre Arts	6636				
2	New desks in BC224 (Program Review)	Darin	Garard	Communication	6638		\$13,600	x	
2	Install 200amp Company switch in Trap Room of Garvin Theatre	Patricia	Frank	Theatre Arts	6640				
2	Wake: New Carpet needed in ESL Office Rm 12	Joshua	Murray		6650	Future Bond			
2	Wake: New flooring needed in Classroom 9	Joshua	Murray		6651	Future Bond			
2	purchase and install new carpet in DSPS (SS 160 and 162)	Jana	Garnett		6654	Future Bond	\$10,000	x	
2	Paint academic and career counseling and advising and assessment and orientation offices at the Scho	Benjamin	Partee	Dean of Ed Programs - Stu Svcs	6670	Future Bond			
2	Signage for Schott and Wake Campuses Student Support services	Benjamin	Partee	Dean of Ed Programs	6671	Future Bond			
2	New chairs and tables for the Communication Lab (Program Review)	Darin	Garard	Communication	6677		\$19,900	x	
2	Reconfiguration of the reception area in the International Education Center	Carola	Smith	International Student Program	6687	Future Bond			
2	new tile in Food Service reception office	Kaylene	Thomas		6745	Future Bond			

<b>3</b>	<b>Major Maintenance request. To be added to list of ongoing Major Maintenance projects if approved through the college's consultation process.</b>								
3	Fencing leveling and concrete in the Northwest corner of La Playa stadium	Kathleen	O'Connor	Physical Health Education	6572	Athletics Dept. to contribute up to \$40,000 per R. Byrne	\$160,000	x	
3	Schott: Upgrade Womens Restroom	Joshua	Murray		6603	Future Bond			
3	Schott: Upgrade Men's Restroom	Joshua	Murray		6604	Future Bond			
3	Schott: Install 6 concrete ramps to classroom doors	Joshua	Murray		6605	Future Bond			
3	Make Schott Campus rooms 1 and 2 and Wake Campus room 29 ADA compliant.	Benjamin	Partee	Dean of Ed Programs - Stu Svcs	6668	Future Bond			
3	Schott Campus room 1 turn current space into two functional offices (add door and sound proofing)	Benjamin	Partee	Dean of Ed Programs - Stu Svcs	6669	Future Bond			
3	Assessment labs at Schott Campus	Benjamin	Partee	Dean of Ed Programs - Stu Svcs	6672	Future Bond			
3	Remodel SS 282 for Financial Aid Office - Program Review Request	Brad	Hardison	Financial Aid	6675	Future Bond			
3	Remodel SS 210 for Financial Aid - Program Review Request	Brad	Hardison	Financial Aid	6676	Future Bond			
3	Removal of obsolete projection booth in back of PS-130.	Jens-Uwe	Kuhn	Chemistry	6681	Future Bond			
<b>4</b>	<b>Major building renovation request. To be included in Facilities Master Plan/Long Range Planning.</b>								
4	Requesting new facility for childcare program	Elisabeth	Rizo	Early Childhood Education	6558				
4	Increase the size of DM134.	Patricia	Frank	Theatre Arts	6635				
<b>5</b>	<b>Item complete, in process or funded through alternate process/budget.</b>								
5	Removal of wall in math lab	David	Gilbert	Mathematics	6628				
5	(Math) Labs are not accessible to students with disabilities	David	Gilbert	Mathematics	6626				
5	Install Air Conditioning	David	Gilbert	Mathematics	6680				
5	Glass wall around coffee cart in Library	Kaylene	Thomas		6744	Future Bond			
5	remove trees next to PE 114 and 113	Kathleen	O'Connor	Physical Health Education	6574				

No.	Project	Occupancy	Source	Schedule of Funds						
				2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
1	Drama Music Building Modernization									
0		2009/2010								
		\$11,140,000	State							
		\$6,855,000	NonState							
2	Campus Center S&C Upgrades									
-50		2017/2018								
		\$20,432,000	State	\$1,627,000	\$18,805,000					
		\$9,377,000	NonState	\$767,000	\$8,610,000					
3	Schott Center Modernization									
		2018/2019								
		\$15,374,000	State		(P)(W) \$1,241,000	(C) \$14,133,000				
4	Physical Science Building & Lecture Ha									
		2019/2020								
		\$11,593,000	State			(P)(W) \$1,021,000	(C)(E) \$10,572,000			
5	Library Modernization & Addition									
		2021/2022								
		\$16,159,000	State				(P)(W) \$1,484,000	(C)(E) \$14,675,000		
6	Sports Pavilion Replacement									
		2020/2021								
		\$44,591,000	State			(P)(W) \$3,223,000	(C) \$41,368,000			
7	Administration Building Modernization									
-948		2019/2020								
		\$25,848,000	State				(P)(W) \$2,154,000	(C) \$23,563,000		
8	Humanities Building Modernization									
1,968		2013/2014								
		\$12,125,000	NonState							



## Reorganization – Marketing Department

To: College Planning Council  
From: Karen Sophia  
Date: April 23, 2014

I am proposing a small reorganization of the Marketing Department. The department currently consists of a Marketing Director, Graphic Designer and ½ Administrative Assistant II. With the goal of operating as one college and the complete integration of CE/Non-Credit, I would like to recommend the following two changes.

1. Transfer Sally Gill, Noncredit Public Information and Publications Specialist, reporting to Jack Friedlander to Marketing as a Marketing Communications Specialist reporting to the Marketing Director. No salary increase associated with this transfer of supervision.
2. Reclassify the Graphic Designer position to Marketing Communications Specialist. The costs associated with this reclassification are \$12,175/yr. (includes salary, increased District Payroll taxes).

There is an opportunity to build consistency, synergies and efficiencies between the Noncredit and Credit Divisions. With greater coordinated efforts we will be able to look more like one college to the community. There can be efficiencies in how we market. Rather than print two class schedules we can consolidate the information and hopefully provide greater awareness for the Noncredit programs. We have been working on an integrated approach with our ESL marketing and this will enable us to continue in this area.

Transferring the Noncredit Public Information and Publications Specialist position into Marketing will consolidate all of our marketing resources into a single department, creating a unified approach and a greater depth of resources. Not moving forward with this reorganization would mean continuing with our fragmented approach to marketing and branding the college, which is inconsistent, inefficient and less successful than we could be. As we enter a season of placing a bond measure on the ballot, positioning the college effectively gains in importance.

The Graphic Designer has been working on a variety of assignments over the last years that are not part of her job description as Graphic Designer. With the need to increase enrollments and manage the Scheduling Office, I needed more help with marketing activities. Examples of this include: taking a large role managing our social media presence. While we all contribute with strategy and postings, the Graphic Designer has helped me and taken more ownership so that I could focus more on other projects. Another example, the Graphic Designer has been responsible for designing and coordinating production of a variety of marketing pieces. Over the last year, I have added responsibility of coordinating with the mail house. Additionally, in the past, I provided the Graphic Designer text ready concepts for her to design. She has stepped up and assisted me with rewriting, obtaining translations when necessary and coordinating proofreading.

With the continued need to maximize enrollments, I am submitting a reorganization of the Marketing Department to recognize the work our Graphic Designer is currently doing.

## **Art Department request to CPC for emergency consideration**

### **Summary**

Because our request for additional classified staff position (an LTA) was not prioritized highly enough by the CPC work group to be filled as a new position this coming year, the Art Department is requesting CPC consider allocating the financial resources on an emergency basis.

### **History**

Human Resources met with the Art Department on April 4<sup>th</sup> to discuss our use of students and professional volunteers to oversee 6 different studio labs for evening and weekend access. We learned that this was inappropriate and would not be allowed to continue after the conclusion of spring semester 2014. Student workers should not be expected to independently oversee a studio lab. Professional volunteers are not regarded as employees. The relationship between these Art Department volunteers and the college is functionally that of employee/employer. Because of this and a variety of other reasons, safety included, this situation cannot be allowed to continue.

All transferable art studio classes require student access to labs outside of class time to complete assignments, necessitating these extended hours. Students require access to these specific art studio spaces. The Academic Senate for California Community College, the National Association for Schools of Art and Design, and the College Art Association place an obligation on accredited institutions to make facilities available to students to fulfill their out-of-class portion of the Carnegie Unit (generally 3 hours outside of class for each in class hour of instruction). To deny access to these labs is incongruent with our mission statement and our commitment to student success.

The proposed LTA would work Saturday and evening hours in our Art Labs to oversee and assist with student lab use. Requests for funding for an LTA position has been included in our department program review for the past two years, during a season when no new staff positions were approved for funding through this process.

### **Cost**

The approximate cost for a full-time, 12 month LTA is \$90,000. There will not be any conversion of hourly money to offset this funding request.

### **Conclusion**

SBCC is focused on student success and transferability. A full time LTA to provide oversight and assistance for those labs that cannot be overseen by instructors will insure the credibility and transferability of SBCC Art Department courses. Our students can perform and excel if they can safely and regularly access these specialized spaces. SBCC has spent millions of dollars to create and maintain our art studios. We can only expect student success if students continue to have regular access to the Colleges' state of the art facilities.

Position	Position Justification	Will there be any conversion of hourly money to offset the funding of this position?	Describe how this position will support activities in your Program Review.	How does this request support College Goals and the Educational Master Plan?
Library Technician	<p>Prior to 2004, there was a full time permanent classified position but that position hasn't been filled since then and we have been using hourly employees to fill the gap. Essentially, the library staffing has remained the same for the past 10 years and it is not sustainable. During those ten years, we have experienced a significant demand for our services. In 2005, the library had 1,400 visitors per day and in 2014 we have 5,000 visitors per day. The level of service cannot be sustained at the same level of staffing with this significant increase in students needing support.</p>	<p>The hourly position currently works 19-hours per week and that position would be eliminated with a permanent classified employee. We cannot drop below this number because of our long library hours and then need to provide adequate breaks for existing classified employees.</p>	<p>Though we haven't revisited our Program Review in several years, you would find a goal of improved access and services for students as a primary goal. The high volume of demand on collections, particularly the Reserve Collection, limit the ability of staff to address other ongoing maintenance needs throughout the library. It is non-stop needs at the circulation desk where this staff person would work.</p>	<p>In considering the Core Values, two in particular stand out for this need: Student-centered policies, practices, and programs and a psychologically and physically supportive environment.</p> <p>Strategic Direction 1: Foster student success through exceptional programs and services.  Strategic Goal 1.2: Increase on-campus and community-based student engagement as a vehicle for purposeful learning.  Strategic Goal 1.3: Build or enhance programs that advance student equity, access, and success across all subgroups (e.g. age, ethnicity, socioeconomic status, gender, GPA).</p> <p>Strategic Direction 2: Provide facilities and institute practices that optimally serve College needs.</p>

Position	Position Justification	Will there be any conversion of hourly money to offset the funding of this position?	Describe how this position will support activities in your Program Review.	How does this request support College Goals and the Educational Master Plan?
TA Athletics	<p>Request for hourly, classified lab technician position to be upgraded to a full-time Laboratory Teaching Assistant (LTA). Since it's inception, The Life Fitness Center is the only teaching lab on campus without a full time staff (classified or certificated). The facility average use in the past 6 semesters is 40,000 person hours per semester. A full-time Lab Teaching Assistant is critically needed to assist with class/lab preparation, facility and equipment maintenance, record keeping, and student instruction. By contrast, the Learning Resource Center averages 30,000 hours of use per semester.</p> <p>The Life Fitness Center operates Monday through Saturday, often at 6 am through 8:30 pm.</p> <p>Position Responsibilities:</p> <p>Assist Physical Education / Health Education Instructors in the preparation of instructional materials and physical fitness</p>	<p>The projected cost for this position is:</p> <p>Salary \$55908</p> <p>+Benefits \$26792</p> <p>= Total \$82700.00</p> <p>Presently, the hourly Lab Assistant position costs approximately \$11,000 per year.</p> <p>Necessary resources to upgrade this position to a full-time LTA would be:</p> <p>\$82,7000 - \$11,000 = \$71,700.</p>	<p>This position enhancement has been in our program review since 2008-09. The Life Fitness program serves an average of 1800 students per semester, and the Life Fitness Center approximately 2000 students per semester, without any full-time staff. Major activities in our program include improved use of technology to serve students educational needs. At present, while we use some technology, this area needs significant enhancement to fully optimize the student involvement in our open lab, independent learning environment. The use of technology in the area of fitness education is rapidly improving and we are falling behind.</p> <p>Primary goals for the Life Fitness Program are to increase the number of students who successfully complete their courses by 10% and to increase the number of students in our newly formed AA degree program (Athletic/Personal Fitness Training). This position will significantly improve our ability to meet these goals by providing personnel consistency in the Life Fitness Program, beyond the Program Director.</p>	<p>Strategic Direction 1: Foster student success through exceptional programs and services.</p> <p>For Strategic Goals (1.1 – 1.6) the request for a full-time Lab Teaching Assistant, would allow the Life Fitness Program to become a greater campus “hub” to support these goals. The Life Fitness Program attracts students from every segment of our campus community. It is an ideal location to promote Strategic Direction 1 by reinforcing the goals of this directive through the diverse student population that makes up the Life Fitness Program.</p> <ul style="list-style-type: none"> <li>• Strategic Goal 1.1: Support students as they transition to College.</li> <li>• Strategic Goal 1.2: Increase on-campus and community-based student engagement as a vehicle for purposeful learning.</li> <li>• Strategic Goal 1.3: Build or enhance programs that advance student equity, access, and success across all subgroups (e.g. age, ethnicity, socioeconomic status, gender, GPA).</li> <li>• Strategic Goal 1.4: Support student learning by making course expectations explicit and by providing strategies for meeting those expectations.</li> <li>• Strategic Goal 1.5: Implement effective practices to promote student learning, achievement, and goal attainment, including those designed to meet Student Success Act requirements.</li> <li>• Strategic Goal 1.6: Foster institutional improvement through professional development.</li> </ul> <p>Strategic Direction 2: Provide facilities and institute practices that optimally serve College needs.</p>

Position	Position Justification	Will there be any conversion of hourly money to offset the funding of this position?	Describe how this position will support activities in your Program Review.	How does this request support College Goals and the Educational Master Plan?
	<p>lab assessments, operate laboratory equipment used in physical fitness assessments, trains student-interns in the operation of laboratory equipment, assist in the use of technology to improve the delivery of instructional materials, manage student open lab files and computerized student lab records of physical fitness assessments, participation, and completed class assignments, and does related work as required.</p> <p>Example of duties:</p> <p>Reviews subject matter with students to be covered by the instructor; assembles appropriate demonstration materials and distributes to students; performs physical fitness assessments and trains student lab workers in the performance of these same assessments; tutors individuals and small groups of students on laboratory assignments covered; answers students' questions on the subjects covered and amplifies or</p>			<p>For Strategic Goals 2.1, 2.3 and 2.5, a full-time Lab Teaching Assistant is critical to our success.</p> <p>The Life Fitness Program needs to modernize our use of technology to support self-directed learning in an open lab environment, particularly through the use of "on-demand" video to provide proper bio-mechanical feedback. The balance between instructional staff and students is at our maximum and we have cut back on enrollments in order to provide greater student: instructor ratio and teaching safety.</p> <ul style="list-style-type: none"> <li>• Strategic Goal 2.1: Modernize the College's facilities to effectively support teaching and learning.</li> <li>• Strategic Goal 2.3: Improve the College's safety infrastructure</li> <li>• Strategic Goal 2.5: Balance enrollment, human resources, finances, and physical infrastructure.</li> </ul> <p>Strategic Goals 3.1, 4.1 and 4.2 are at the heart of the Life Fitness Program and the request for a full-time Lab Teaching Assistant is made to improve our ability to meet these goals. Our operational systems of tracking student progress and assignment completion can be improved as well as improvements to intake form processing. In addition, our ability to effectively communicate with students needs improvement as students move away from email to other forms of electronic communication. Finally, given the number of students and the diverse student population in the Life Fitness Program we are an ideal program in which to foster institutional engagement and could be doing more in this area by reaching out to new student groups (Fitness for ESL students) and promoting "team building" activities within the Life Fitness Program</p>



Position	Position Justification	Will there be any conversion of hourly money to offset the funding of this position?	Describe how this position will support activities in your Program Review.	How does this request support College Goals and the Educational Master Plan?
	<p>clarifies lectures, tapes, videos, or other demonstration materials used; informs instructors about questions asked by the students and confers on difficult areas needing reviews; checks student work for accuracy and completeness; scores test papers and special assignments in accordance with specific instructions; assists with laboratory enrollment management and student retention strategies, enters data for specialized analysis of physical fitness assessment data and dietary records; compiles and maintains individual laboratory files; compiles and manages computerized student open lab records of attendance and assignments completed; compiles grades; issues and orders supplies as needed; cleans equipment and materials needed, orders equipment and materials as needed, maintains equipment maintenance log.</p> <p>Employee Standards:</p>			<p>Having a full-time Lab Teaching Assistant to assist the Director in developing these initiatives is critical.</p> <p>Strategic Direction 3: Use technology to improve college processes.</p> <ul style="list-style-type: none"> <li>• Strategic Goal 3.1: Systematically identify and improve operations using appropriate technology.</li> </ul> <p>Strategic Direction 4: Involve the College community in effective planning and governing.</p> <ul style="list-style-type: none"> <li>• Strategic Goal 4.1: Create a culture of College service, institutional engagement, and governance responsibility</li> <li>• Strategic Goal 4.2: Improve communication and sharing of information.</li> </ul>

Position	Position Justification	Will there be any conversion of hourly money to offset the funding of this position?	Describe how this position will support activities in your Program Review.	How does this request support College Goals and the Educational Master Plan?
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	<p><b>Education and Experience:</b>            Earned Bachelor of Arts or Science degree in Physical Education or related specialty. Some experience as a student lab assistant or related work is desirable.</p> <p><b>Knowledge and Abilities:</b>            Knowledge of the fundamentals, terminology, techniques, equipment and materials used in physical education/ health education activities, physical fitness assessments, and dietary food records analysis; ability to instruct others and to perform physical fitness assessments, physical education activities, and dietary food analysis; ability to create lab worksheets, tests, lab assignments, and lab flyers on the computer using Microsoft Excel and/or MS Word programs; ability to keep accurate records; ability to work cooperatively with others; ability to perform First Aid, CPR/AED certification. Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic</p>			
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Position	Position Justification	Will there be any conversion of hourly money to offset the funding of this position?	Describe how this position will support activities in your Program Review.	How does this request support College Goals and the Educational Master Plan?
	background of Community College Students.			



# Santa Barbara City College Tentative Budget 2014-15

Presented to:  
CPC – May 20, 2014



# AGENDA

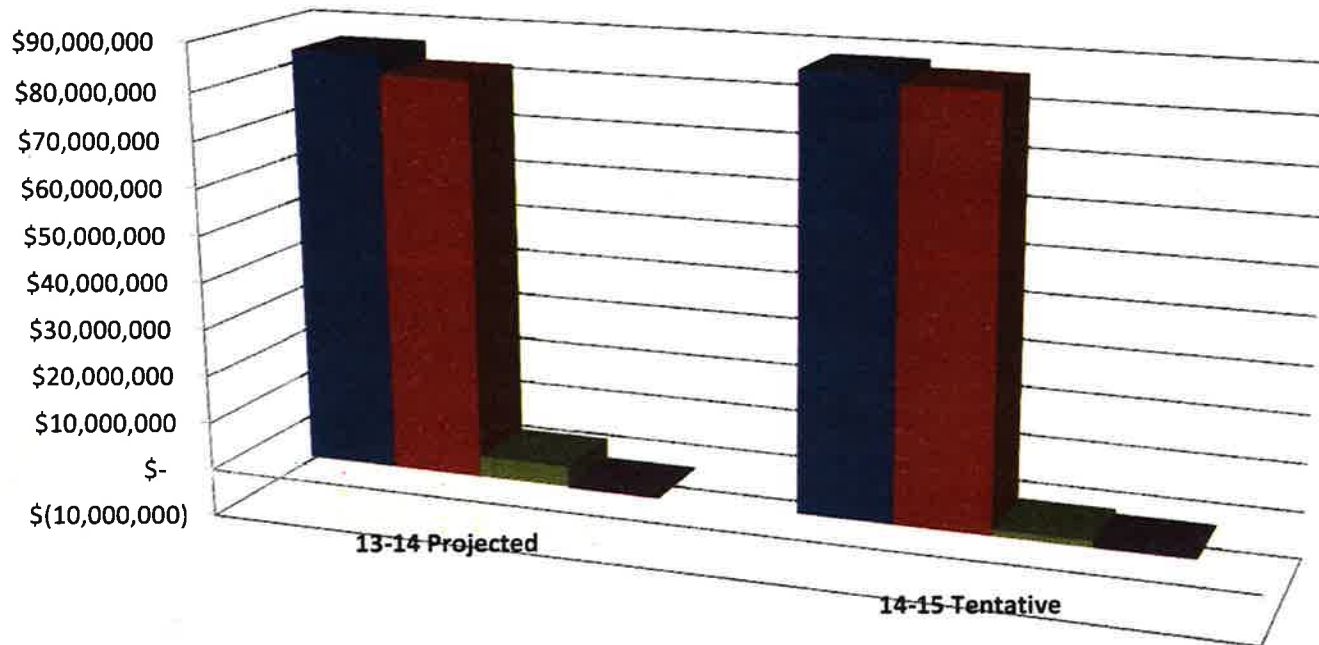
- General Fund
  - Revenues
  - Expenditures
- Budget Assumptions without Estimates
- Interfund Transfers
- Fund Balances
- Other Funds (Bookstore, CLL, Food Service, etc.)
- Measure V Bond Fund
- Construction – District Projects Fund
- Equipment Replacement Fund



	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
Federal	\$0	\$0	\$0	\$0	0%
State	\$36,146,105	\$36,146,105	\$38,430,345	\$2,284,240	6%
Local	\$51,217,672	\$50,832,372	\$50,386,005	(\$446,367)	(1%)
<b>Total Revenues</b>	<b>\$87,363,777</b>	<b>\$86,978,477</b>	<b>\$88,816,350</b>	<b>\$1,837,873</b>	<b>2%</b>
<b>EXPENDITURES</b>					
Academic Salaries	\$38,525,102	\$38,691,299	\$40,158,207	\$1,466,908	4%
Classified and Other Nonacademic Salaries	\$19,429,982	\$19,425,331	\$20,104,505	\$679,174	3%
Employee Benefits	\$14,655,040	\$14,668,064	\$15,597,023	\$928,959	6%
Supplies & Materials	\$2,324,984	\$2,241,905	\$2,414,159	\$172,254	8%
Other Operating Expenses and Services	\$8,122,259	\$7,830,090	\$8,637,370	\$807,280	10%
Capital Outlay	\$194,713	\$216,750	\$234,813	\$18,063	8%
Other Outgo	\$16,384	\$17,048	\$16,389	(\$659)	(4%)
<b>Total Expenditures</b>	<b>\$83,268,464</b>	<b>\$83,090,487</b>	<b>\$87,162,467</b>	<b>\$4,071,980</b>	<b>5%</b>
<b>Excess of Revenues over (under) Expenditures</b>	<b>\$4,095,313</b>	<b>\$3,887,990</b>	<b>\$1,653,883</b>	<b>(\$2,234,107)</b>	<b>(57%)</b>
<b>Other Financing Sources (Uses)</b>					
Intrafund Transfers - In	\$702,137	\$540,000	\$235,000	(\$305,000)	(56%)
Intrafund Transfers - Out	\$425,173	\$425,173	\$346,000	(\$79,173)	(19%)
Interfund Transfers - In	-	\$10,000	\$10,000	\$0	0%
Interfund Transfers - Out	\$4,307,872	4,295,692	\$1,196,619	(\$3,099,073)	(72%)
<b>Total Other Financing Sources (Uses)</b>	<b>(\$4,030,908)</b>	<b>(\$4,170,865)</b>	<b>(\$1,297,619)</b>	<b>\$2,873,246</b>	<b>(69%)</b>
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>\$64,405</b>	<b>(\$282,875)</b>	<b>\$356,264</b>	<b>\$639,139</b>	<b>(226%)</b>
<b>Beginning Fund Balance</b>	<b>\$26,703,453</b>	<b>\$26,703,453</b>	<b>\$26,420,578</b>		
<b>Ending Fund Balance</b>	<b>\$26,767,858</b>	<b>\$26,420,578</b>	<b>\$26,776,843</b>		

# GENERAL FUND UNRESTRICTED Comparison

**General Fund Unrestricted Comparison**

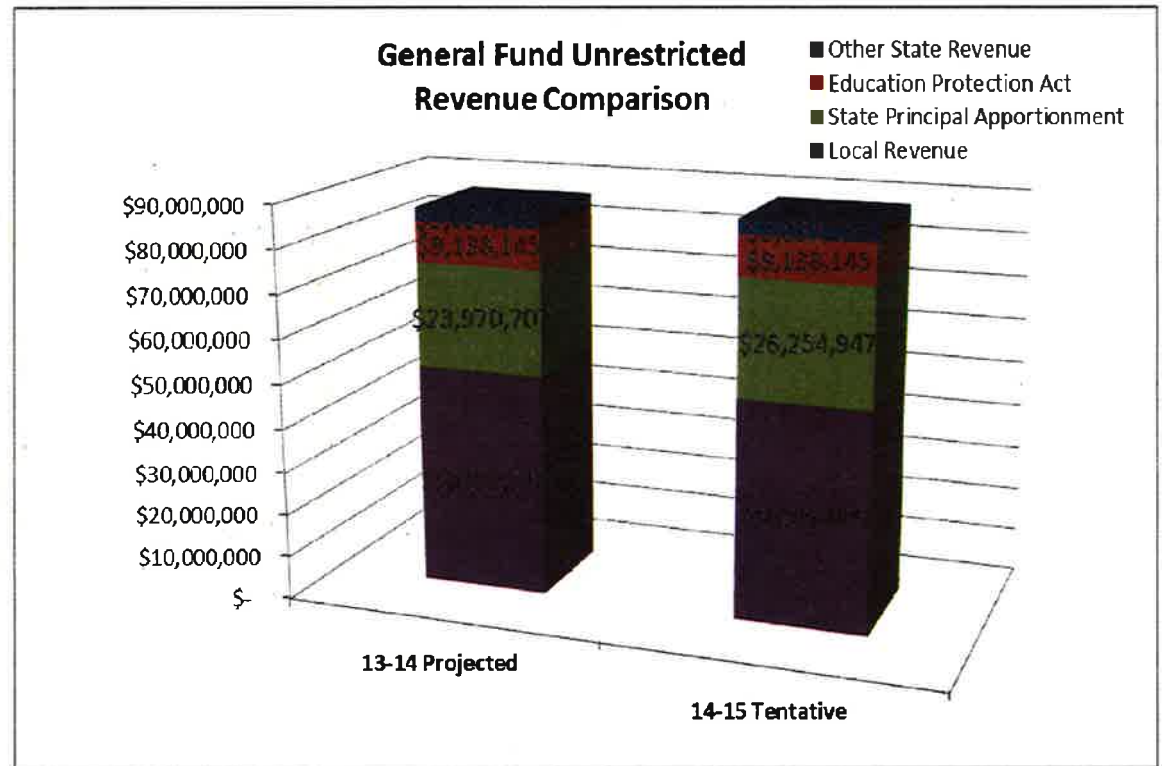


	13-14 Projected	14-15 Tentative
■ Revenues	\$86,978,477	\$88,816,350
■ Expenditures	\$83,090,487	\$87,162,467
■ Transfers Out	\$4,170,865	\$1,297,619
■ Excess of Revenues	\$(282,875)	\$356,264

# GENERAL FUND UNRESTRICTED Revenue Comparison

**2014-15 Tentative Budget Revenues contain:**

- Increase in state allocation for 0.86% COLA is included \$630,500.
- Growth/restoration is NOT included in Tentative Budget.
- Enrollment fee remains \$46.00.
- Deficit factor of 1% reduces revenue by \$723,343.
- International and out-of-state revenues remain flat at \$13,825,000.
- Interest Revenue remains flat at \$150,000.
- Lottery revenue remains flat at \$1,979,900.
- State Mandated reimbursement remains flat at \$406,000.

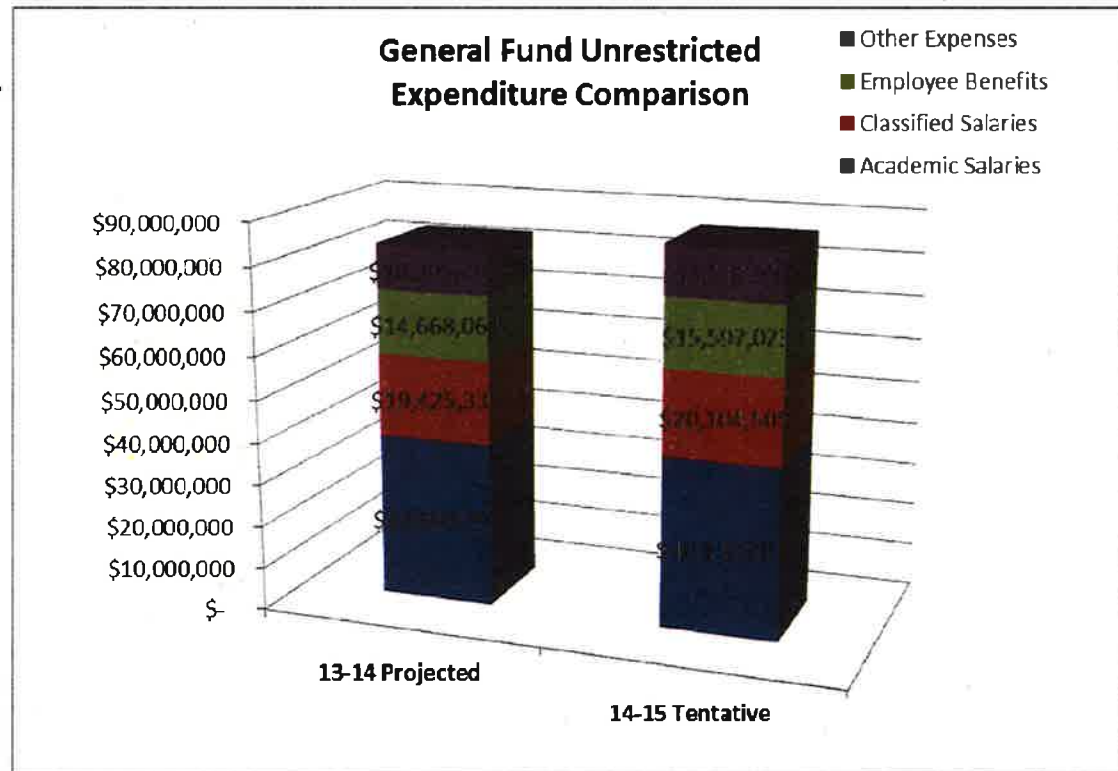




# GENERAL FUND UNRESTRICTED Expenditure Comparison

## 2014-15 Adopted Budget Expenditures contain:

- Addition of second summer session increased TLU expenditures by \$1,057,395 (including benefits).
- 5.88% Increase in hourly wages at each level.
- Classified staff also employed as adjunct instructors will be paid at a blended overtime rate which increases academic salaries \$115,000.
- Addition of 3 new instructors, \$180,000.
- COLA salary increase of 0.86% across all salary schedules.
- Addition of 3 new classified staff, \$240,000.
- Hourly salary budget adjustments decreased \$589,000.
- Non Labor budget adjustments increased \$588,000.
- State Unemployment Contribution Rate remains flat at 0.05%.
- State Workers compensation insurance rate increase of \$88,000 from 1.52% to 1.67%.





	2013-2014 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance F13-14 vs B14-15	
				\$	%
<b>INTERFUND TRANSFERS - IN</b>					
From Bookstore	\$0	\$10,000	\$10,000	\$0	0%
From Construction	\$0	\$0	\$0	\$0	0%
From Equipment	\$0	\$0	\$0	\$0	0%
From Trust	\$0	\$0	\$0	\$0	0%
<b>Total</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0%</b>
<b>INTERFUND TRANSFERS - OUT</b>					
To Construction- District Projects Fund	\$2,375,638	\$2,375,638	\$283,786	(\$2,091,852)	(88%)
To Equipment Fund	\$1,723,234	\$1,723,234	\$755,000	(\$968,234)	(56%)
To Children's Center Fund	\$209,000	\$196,820	\$157,833	(\$38,987)	(20%)
<b>Total</b>	<b>\$4,307,872</b>	<b>\$4,295,692</b>	<b>\$1,196,619</b>	<b>(\$3,099,073)</b>	<b>(72%)</b>

- Transfers from General Fund to Construction Fund decreases from \$2 million to \$0.
- Transfers from General Fund to Construction Fund increases by \$91,940 for loan repayments.
- Transfers from General Fund to Equipment Fund decreases from \$1.5 million to \$0.6 million.
- Transfers from General Fund to Children's Center decreases



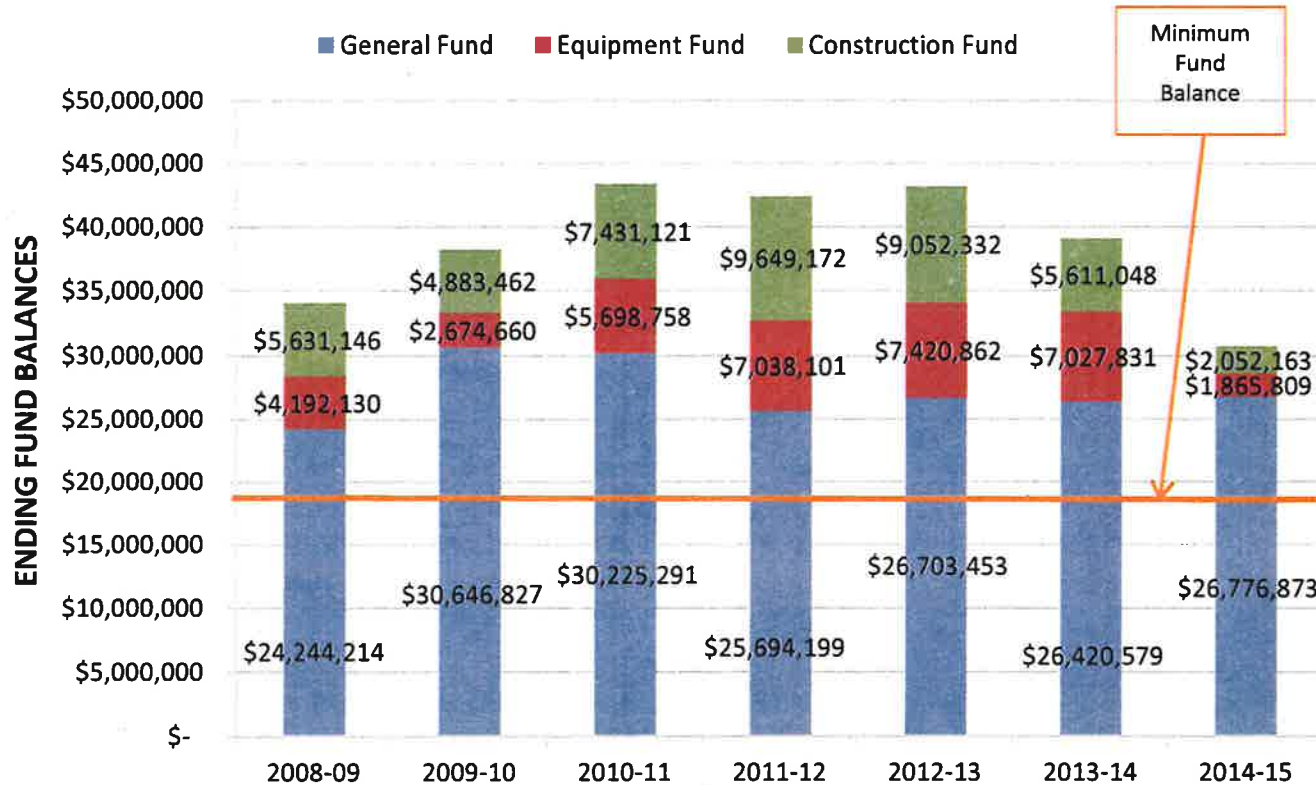
# GENERAL FUND BALANCE

## (Unrestricted & Restricted Combined)

	June 30, 2013 Actual Ending Balance	June 30, 2014 Forecast Ending Balance	June 30, 2014 Tentative Budget Ending Balance
Fund Balance			
Reserved for Restricted Purpose	\$0	\$0	\$0
Designated:			
State Mandated Contingency (5%)	\$4,481,306	\$4,369,309	\$4,417,954
Banked TLUs	\$1,264,593	\$1,264,593	\$1,264,593
General Apportionment Deferral	\$9,499,775	\$8,386,558	\$0
Additional Reserve required to meet 15% principle	\$3,397,638	\$4,721,369	\$13,253,863
Total Designated	\$18,643,312	\$18,741,829	\$18,936,410
Undesignated	\$8,060,141	\$7,678,749	\$7,840,432
Total Fund Balance	\$26,703,453	\$26,420,578	\$26,776,843
% Designated Ending Balance/Expenditures	21.7%	21.4%	21.4%
% Total Ending Balance/Expenditures	29.8%	30.2%	30.3%



## TENTATIVE BUDGET 2014-15



Includes the following Fund Balances, resulting in a decrease of \$8.6 million total fund balances from 2013-14 to 2014-15:

- General Fund (Unrestricted & Restricted)      Excess Revenues = \$356,264
- Equipment Fund      Excess Expenditures = \$5,162,022
- Construction District Projects Fund      Excess Expenditures = \$3,558,886



Items with potential impact on 2014-15 expenditures:

- Instructors salary tables may be adjusted as a result of the salary study.
- Employer contributions toward health benefits are expected to increase.
- CalPERS and CalSTRS employer contribution rate is expected to increase.
- Fixed and mandated expenses (utilities, postage, rent etc.) are expected to increase.

# GENERAL FUND RESTRICTED

	2013-2014 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance F13-14 vs B14-15	
				\$	%
<b>REVENUES</b>					
Federal	\$3,550,760	\$4,690,820	\$3,646,650	(\$1,044,170)	(22%)
State	\$9,266,234	\$10,444,605	\$10,696,423	\$251,818	2%
Local	\$2,203,493	\$2,391,776	\$1,793,739	(\$598,037)	(25%)
<b>Total Revenues</b>	<b>\$15,020,487</b>	<b>\$17,527,201</b>	<b>\$16,136,812</b>	<b>(\$1,390,389)</b>	<b>(8%)</b>
<b>EXPENDITURES</b>					
Academic Salaries	\$2,793,694	\$3,878,323	\$3,436,380	(\$441,943)	(11%)
Classified and Other Nonacademic Salaries	\$3,680,609	\$4,050,107	\$3,568,260	(\$481,847)	(12%)
Employee Benefits	\$1,403,775	\$1,618,793	\$1,529,584	(\$89,209)	(6%)
Supplies & Materials	\$719,865	\$899,024	\$640,528	(\$258,496)	(29%)
Other Operating Expenses and Services	\$5,411,889	\$5,929,612	\$5,990,720	\$61,108	1%
Capital Outlay	\$581,588	\$647,160	\$318,976	(\$328,184)	(51%)
Other Outgo	\$672,705	\$747,820	\$763,582	\$15,762	2%
<b>Total Expenditures</b>	<b>\$15,264,125</b>	<b>\$17,770,839</b>	<b>\$16,248,030</b>	<b>(\$1,522,809)</b>	<b>(9%)</b>
<b>Excess of Revenues over (under) Expenditures</b>	<b>(\$243,638)</b>	<b>(\$243,638)</b>	<b>(\$111,218)</b>	<b>\$132,420</b>	<b>(54%)</b>
<b>Other Financing Sources (Uses)</b>					
Intrafund Transfers - In	\$425,173	\$425,173	\$346,218	(\$78,955)	(19%)
Intrafund Transfers - Out	\$181,535	\$181,535	\$235,000	\$53,465	29%
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
<b>Total Other Financing Sources (Uses)</b>	<b>\$243,638</b>	<b>\$243,638</b>	<b>\$111,218</b>	<b>(\$132,420)</b>	<b>(54%)</b>
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>Ending Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		



	Community Education Center	Health Fees	Marine Diving Tech	Parking & Transportation Program	Contract Education for PDC	NR EMT	Rental of Facilities	TOTAL
<b>REVENUES</b>								
Federal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Local	\$70,000	\$1,303,423	\$2,000	\$879,548	\$19,100	\$6,676	\$694,807	\$2,975,554
Total Revenues	\$70,000	\$1,303,423	\$2,000	\$879,548	\$19,100	\$6,676	\$694,807	\$2,975,554
<b>EXPENDITURES</b>								
Academic Salaries	\$0	\$142,493	\$0	\$0	\$8,000	\$0	\$0	\$150,493
Classified and Other Nonacademic Salaries	\$50,000	\$314,236	\$0	\$424,243	\$2,950	\$6,113	\$122,786	\$920,328
Employee Benefits	\$4,585	\$146,789	\$0	\$106,430	\$950	\$563	\$34,739	\$294,056
Supplies & Materials	\$0	\$45,755	\$0	\$26,965	\$1,200	\$0	\$2,500	\$76,420
Other Operating Expenses and Services	\$1,650	\$55,000	\$2,000	\$202,958	\$1,000	\$0	\$13,000	\$275,608
Capital Outlay	\$0	\$21,000	\$0	\$49,952	\$5,000	\$0	\$0	\$75,952
Other Outgo	\$13,765	\$0	\$0	\$0	\$0	\$0	\$0	\$13,765
Total Expenditures	\$70,000	\$725,273	\$2,000	\$810,548	\$19,100	\$6,676	\$173,025	\$1,806,622
Excess of Revenues over (under) Expenditures	\$0	\$578,150	\$0	\$69,000	\$0	\$0	\$521,782	\$1,168,932
<b>Other Financing Sources (Uses)</b>								
Interfund Transfers - In								\$0
Interfund Transfers - Out	\$0	\$0	\$0	\$69,000	\$0	\$0	\$521,782	\$590,782
Total Other Financing Sources (Uses)	\$0	\$0	\$0	(\$69,000)	\$0	\$0	(\$521,782)	(\$590,782)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$0	\$578,150	\$0	\$0	\$0	\$0	\$0	\$578,150
Beginning Fund Balance	\$0	\$0	\$12,110	\$0	\$48,000	\$7,803	\$0	\$67,913
Ending Fund Balance	\$0	\$578,150	\$12,110	\$0	\$48,000	\$7,803	\$0	\$646,063

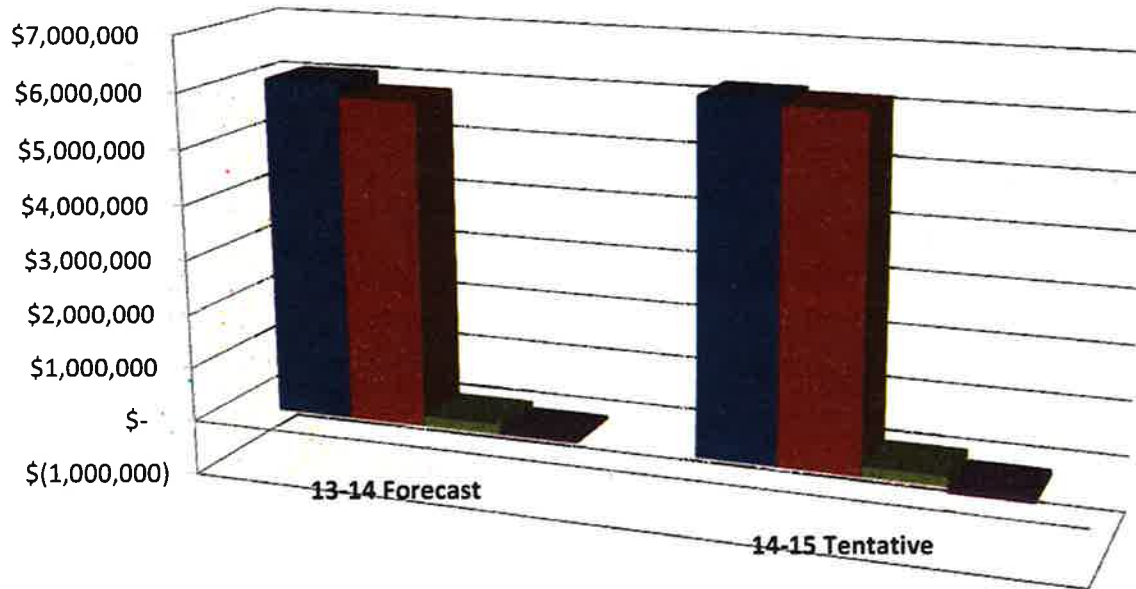


	Fund 71	Fund 72	Fund 74	Fund 75	Fund 79	Fund 81	Fund 77	
	Associated Students	Student Representation Fee	Financial Aid	Scholarship	Special Trust & Co-curricular	Student Clubs	CLL Trusts	TOTAL
<b>REVENUES</b>								
Federal	\$0	\$0	\$31,500,000	\$0	\$0	\$0	\$0	\$31,500,000
State	\$0	\$0	\$750,000	\$0	\$0	\$0	\$0	\$750,000
Local	\$4,500	\$38,000	\$0	\$1,100,000	\$950,000	\$45,000	\$75,000	\$2,212,500
Total Revenues	\$4,500	\$38,000	\$32,250,000	\$1,100,000	\$950,000	\$45,000	\$75,000	\$34,462,500
<b>EXPENDITURES</b>								
Academic Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies & Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Operating Expenses and Services	\$7,500	\$25,000	\$0	\$0	\$1,025,000	\$38,000	\$100,000	\$1,195,500
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Outgo	\$0	\$0	\$32,250,000	\$1,100,000	\$0	\$0	\$0	\$33,350,000
Total Expenditures	\$7,500	\$25,000	\$32,250,000	\$1,100,000	\$1,025,000	\$38,000	\$100,000	\$34,545,500
Excess of Revenues over (under) Expenditures	<b>(\$3,000)</b>	\$13,000	\$0	\$0	<b>(\$75,000)</b>	\$7,000	<b>(\$25,000)</b>	<b>(\$83,000)</b>
<b>Other Financing Sources (Uses)</b>								
Interfund Transfers - In	\$0	\$0	\$0	\$0	\$122,846	\$0	\$0	\$122,846
Interfund Transfers - Out	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$122,846	\$0	<b>(\$50,000)</b>	\$72,846
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<b>(\$3,000)</b>	\$13,000	\$0	\$0	\$47,846	\$7,000	<b>(\$75,000)</b>	<b>(\$10,154)</b>
Beginning Fund Balance	\$24,343	\$86,230	\$160,375	\$66,505	\$1,099,424	\$57,725	\$1,166,379	\$2,660,981
Ending Fund Balance	\$21,343	\$99,230	\$160,375	\$66,505	\$1,147,270	\$64,725	\$1,091,379	\$2,650,827





**Bookstore  
Revenues vs. Expenditures**

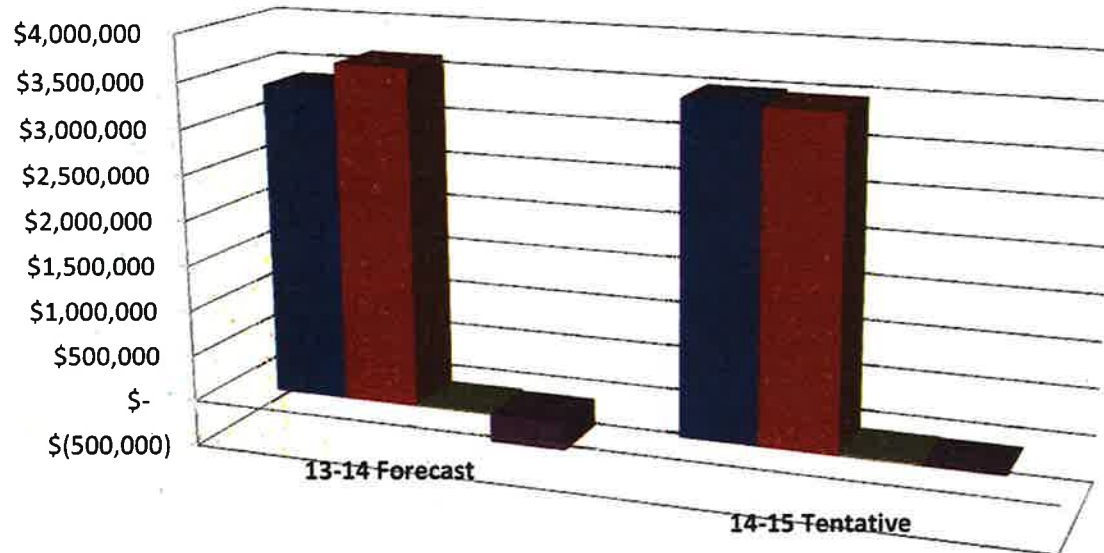


	13-14 Forecast	14-15 Tentative
■ Revenues	\$6,130,450	\$6,300,000
■ Expenditures	\$5,881,000	\$6,220,474
■ Transfers Out	\$183,000	\$183,000
■ Excess of Revenues	\$66,450	\$(103,474)

- Transfers out to the General Fund of \$183,000 will result in a Net Loss of approximately \$103,474.

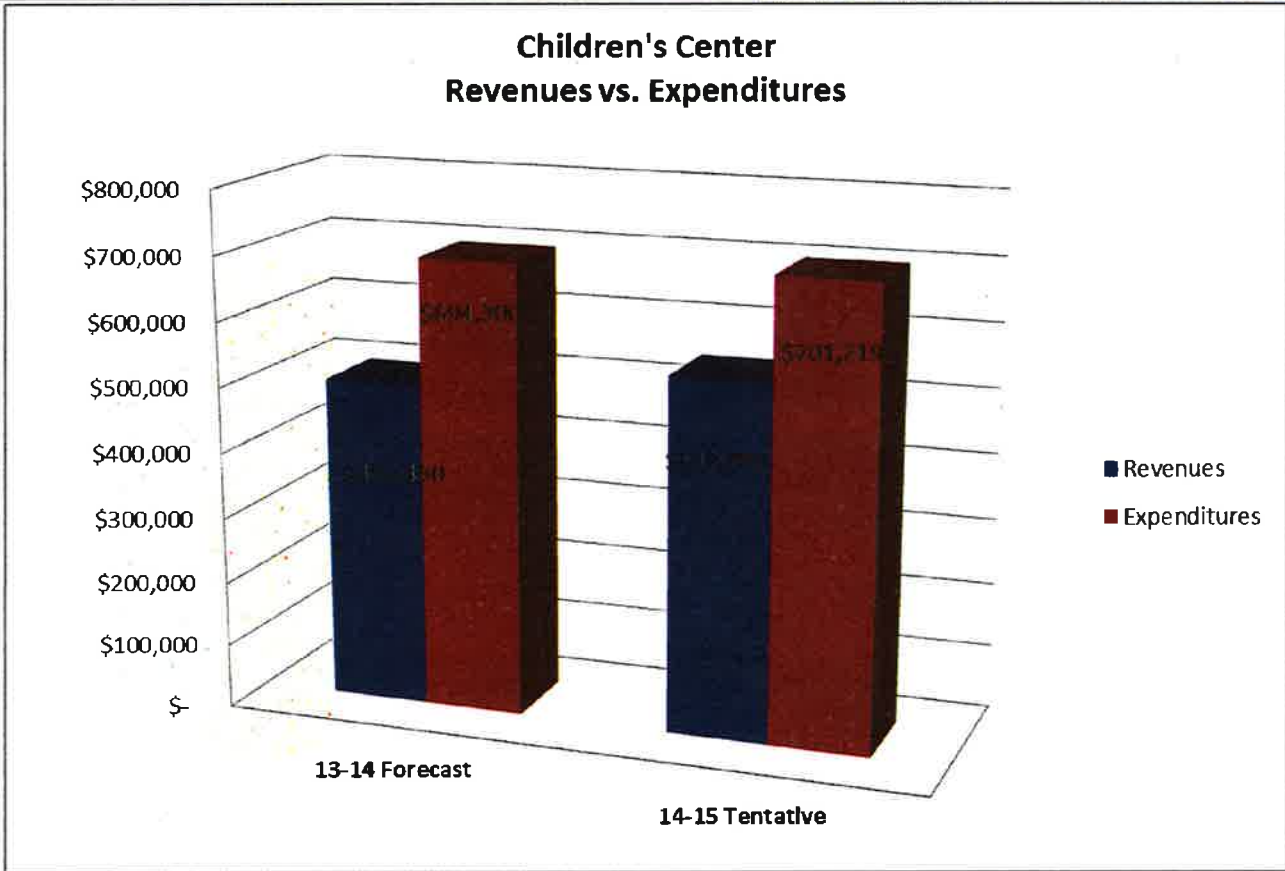


**Food Service  
Revenues vs. Expenditures**

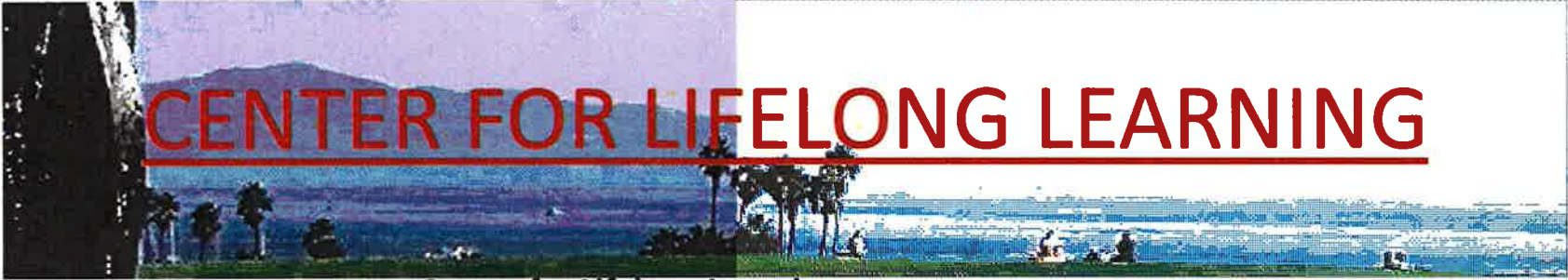


	13-14 Forecast	14-15 Tentative
■ Revenues	\$3,405,100	\$3,537,475
■ Expenditures	\$3,678,828	\$3,506,731
■ Transfers Out	\$20,000	\$20,000
■ Excess of Revenues	\$(293,728)	\$10,744

- Projected loss in 2013-2014 due to construction on new venues.
- Increase in revenues due to full year with new venues open.

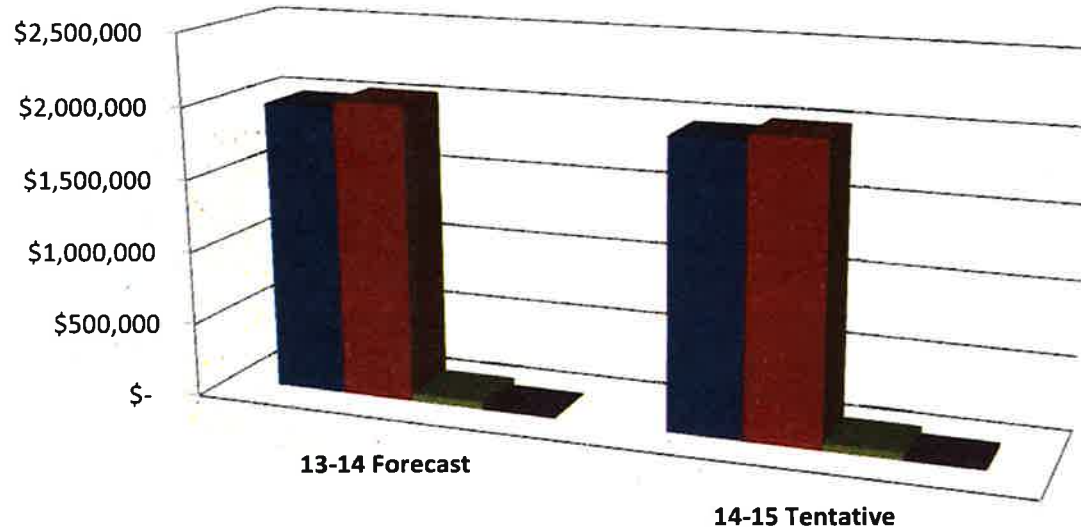


- Interfund Transfer from the General Fund of \$158,000 makes up for the Revenue shortfall



# CENTER FOR LIFELONG LEARNING

## Center for Lifelong Learning Revenues vs. Expenditures



	13-14 Forecast	14-15 Tentative
■ Revenues	\$1,980,946	\$1,948,500
■ Expenditures	\$2,030,946	\$1,998,500
■ Transfers In	\$50,000	\$50,000
■ Excess of Revenues	\$0	\$0

- Decrease in revenues is due to a planned reduction in contact hours.
- Transfers in of \$50,000 come from the CLL Trust Funds, which are primarily funded by the efforts of the Foundation.



	2008-2009 Audited Actual	2009-2010 Audited Actual	2010-2011 Audited Actual	2011-2012 Audited Actual	2012-2013 Audited Actual	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Total
<b>REVENUES</b>								
Bond Proceeds	\$47,000,000	\$0	\$0	\$0	\$15,000,000	\$0	\$0	\$62,000,000
Local	\$466,269	\$483,738	\$223,992	\$79,681	\$26,838	\$32,655	\$32,655	\$1,345,829
Total Revenues	<u>\$47,466,269</u>	<u>\$483,738</u>	<u>\$223,992</u>	<u>\$79,681</u>	<u>\$15,026,838</u>	<u>\$32,655</u>	<u>\$32,655</u>	<u>\$63,345,829</u>
<b>EXPENDITURES</b>								
Academic Salaries	\$7,837	\$0	\$22,687	\$18,335	\$42,616	\$17,000	\$17,000	\$125,475
Classified and Other Nonacademic Salaries	\$18,238	\$0	\$0	\$50,868	\$10,100	\$7,500	\$7,500	\$94,206
Employee Benefits	\$402	\$0	\$2,765	\$3,911	\$5,646	\$3,000	\$3,000	\$18,724
Supplies and Materials	\$4,614	\$62	\$2,755	\$1,410	\$2,314	\$1,500	\$1,500	\$14,155
Other Operating Expenses and Services	\$101,523	\$41,846	\$144,056	\$234,391	\$72,046	\$100,000	\$100,000	\$793,862
Capital Outlay	\$4,135,519	\$8,338,687	\$14,621,923	\$10,874,440	\$9,396,398	\$9,321,466	\$5,610,973	\$62,299,406
Other Outgo	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	<u>\$4,268,133</u>	<u>\$8,380,595</u>	<u>\$14,794,186</u>	<u>\$11,183,355</u>	<u>\$9,529,120</u>	<u>\$9,450,466</u>	<u>\$5,739,973</u>	<u>\$63,345,828</u>
Excess of Revenues over (under) Expenditures	<u>\$43,198,136</u>	<u>(\$7,896,857)</u>	<u>(\$14,570,194)</u>	<u>(\$11,103,674)</u>	<u>\$5,497,718</u>	<u>(\$9,417,811)</u>	<u>(\$5,707,318)</u>	<u>\$0</u>
<b>Other Financing Sources (Uses)</b>								
Interfund Transfers - In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfers - Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$43,198,136</u>	<u>(\$7,896,857)</u>	<u>(\$14,570,194)</u>	<u>(\$11,103,674)</u>	<u>\$5,497,718</u>	<u>(\$9,417,811)</u>	<u>(\$5,707,318)</u>	<u>\$0</u>
Beginning Fund Balance	<u>\$0</u>	<u>\$43,198,136</u>	<u>\$35,301,279</u>	<u>\$20,731,085</u>	<u>\$9,627,411</u>	<u>\$15,125,129</u>	<u>\$5,707,318</u>	
Ending Fund Balance	<u>\$43,198,136</u>	<u>\$35,301,279</u>	<u>\$20,731,085</u>	<u>\$9,627,411</u>	<u>\$15,125,129</u>	<u>\$5,707,318</u>	<u>\$0</u>	

# CONSTRUCTION DISTRICT PROJECTS

	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
State	\$183,792	\$183,792	\$183,792	\$0	0%
Local	\$349,217	\$863,477	\$349,217	(\$514,260)	(60%)
<b>Total Revenues</b>	<b>\$533,009</b>	<b>\$1,047,269</b>	<b>\$533,009</b>	<b>(\$514,260)</b>	<b>(49%)</b>
<b>EXPENDITURES</b>					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies and Materials	\$0	\$0	\$0	\$0	0%
Other Operating Expenses and Services	\$196,846	\$80,000	\$90,000	\$10,000	13%
Capital Outlay	\$8,087,010	\$7,366,059	\$4,813,617	(\$2,552,442)	(35%)
Other Outgo	\$0	\$0	\$0	\$0	0%
<b>Total Expenditures</b>	<b>\$8,283,856</b>	<b>\$7,446,059</b>	<b>\$4,903,617</b>	<b>(\$2,542,442)</b>	<b>(34%)</b>
<b>Excess of Revenues over (under) Expenditures</b>	<b>(\$7,750,847)</b>	<b>(\$6,398,790)</b>	<b>(\$4,370,608)</b>	<b>\$2,028,182</b>	<b>(32%)</b>
<b>Other Financing Sources (Uses)</b>					
Interfund Transfers - In	\$2,575,638	\$2,957,506	\$811,722	(\$2,145,784)	(73%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
<b>Total Other Financing Sources (Uses)</b>	<b>\$2,575,638</b>	<b>\$2,957,506</b>	<b>\$811,722</b>	<b>(\$2,145,784)</b>	<b>(73%)</b>
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>(\$5,175,209)</b>	<b>(\$3,441,284)</b>	<b>(\$3,558,886)</b>	<b>(\$117,602)</b>	<b>3%</b>
<b>Beginning Fund Balance</b>	<b>\$9,052,332</b>	<b>\$9,052,332</b>	<b>\$5,611,048</b>		
<b>Ending Fund Balance</b>	<b>\$3,877,124</b>	<b>\$5,611,048</b>	<b>\$2,052,163</b>		



	2013-2014 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance F13-14 vs B14-15	
				\$	%
<b>REVENUES</b>					
State	\$183,795	\$183,795	\$183,795	\$0	0%
Local	\$28,622	\$28,622	\$28,622	\$0	0%
Total Revenues	<u>\$212,417</u>	<u>\$212,417</u>	<u>\$212,417</u>	<u>\$0</u>	<u>0%</u>
<b>EXPENDITURES</b>					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies & Materials	\$0	\$0	\$0	\$0	0%
Other Operating Expenses and Services	\$0	\$20,000	\$20,000	\$0	0%
Capital Outlay	\$5,083,134	\$2,308,682	\$6,109,439	\$3,800,757	165%
Total Expenditures	<u>\$5,083,134</u>	<u>\$2,328,682</u>	<u>\$6,129,439</u>	<u>\$3,800,757</u>	<u>163%</u>
Excess of Revenues over (under) Expenditures	<u>(\$4,870,717)</u>	<u>(\$2,116,265)</u>	<u>(\$5,917,022)</u>	<u>(\$3,800,757)</u>	<u>180%</u>
<b>Other Financing Sources (Uses)</b>					
Sale of Equipment	\$0	\$0	\$0	\$0	0%
Interfund Transfers - In	\$1,723,234	\$1,723,234	\$755,000	(\$968,234)	(56%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$1,723,234</u>	<u>\$1,723,234</u>	<u>\$755,000</u>	<u>(\$968,234)</u>	<u>(56%)</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$3,147,483)</u>	<u>(\$393,031)</u>	<u>(\$5,162,022)</u>	<u>(\$4,768,991)</u>	<u>1,213%</u>
Beginning Fund Balance	<u>\$7,420,862</u>	<u>\$7,420,862</u>	<u>\$7,027,831</u>		
Ending Fund Balance	<u>\$4,273,379</u>	<u>\$7,027,831</u>	<u>\$1,865,809</u>		



Questions?





# BACKUP SLIDES



# GENERAL FUND TOTAL

## (Unrestricted & Restricted Combined)

	2013-2014 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance F13-14 vs B14-15	
				\$	%
<b>REVENUES</b>					
Federal	\$3,550,760	\$4,690,820	\$3,646,650	(\$1,044,170)	(22%)
State	\$45,412,339	\$46,590,710	\$49,126,768	\$2,536,058	5%
Local	\$53,421,165	\$53,224,148	\$52,179,744	(\$1,044,404)	(2%)
Total Revenues	\$102,384,264	\$104,505,678	\$104,953,162	\$447,484	0%
<b>EXPENDITURES</b>					
Academic Salaries	\$41,318,796	\$42,569,622	\$43,594,587	\$1,024,965	2%
Classified and Other Nonacademic Salaries	\$23,110,591	\$23,475,438	\$23,672,765	\$197,327	1%
Employee Benefits	\$16,058,815	\$16,286,857	\$17,126,607	\$839,750	5%
Supplies & Materials	\$3,044,849	\$3,140,929	\$3,054,687	(\$86,242)	(3%)
Other Operating Expenses and Services	\$13,534,148	\$13,759,702	\$14,628,090	\$868,388	6%
Capital Outlay	\$776,301	\$863,910	\$553,789	(\$310,121)	(36%)
Other Outgo	\$689,089	\$764,868	\$779,971	\$15,103	2%
Total Expenditures	\$98,532,589	\$100,861,326	\$103,410,497	\$2,549,171	3%
Excess of Revenues over (under) Expenditures	\$3,851,675	\$3,644,352	\$1,542,665	(\$2,101,687)	(58%)
<b>Other Financing Sources (Uses)</b>					
Intrafund Transfers - In	\$1,127,310	\$965,173	\$581,218	(\$383,955)	(40%)
Intrafund Transfers - Out	\$606,708	\$606,708	\$581,000	(\$25,708)	(4%)
Interfund Transfers - In	\$0	\$10,000	\$10,000	\$0	0%
Interfund Transfers - Out	\$4,307,872	\$4,295,692	\$1,196,619	(\$3,099,073)	(72%)
Total Other Financing Sources (Uses)	(\$3,787,270)	(\$3,927,227)	(\$1,186,401)	\$2,740,826	(70%)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$64,405	(\$282,875)	\$356,264	\$639,139	(226%)
Beginning Fund Balance	\$26,703,454	\$26,703,454	\$26,420,579		
Ending Fund Balance	\$26,767,859	\$26,420,579	\$26,776,844		



	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
Local	\$8,500	\$2,000	\$2,000	\$0	0%
Total Revenues	<u>\$8,500</u>	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$0</u>	0%
<b>EXPENDITURES</b>					
Other Operating Expenses and Services	\$30,000	\$38,500	\$40,000	\$1,500	4%
Capital Outlay	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$30,000</u>	<u>\$38,500</u>	<u>\$40,000</u>	<u>\$1,500</u>	4%
Excess of Revenues over (under) Expenditures	<u>(\$21,500)</u>	<u>(\$36,500)</u>	<u>(\$38,000)</u>	<u>(\$1,500)</u>	4%
<b>Other Financing Sources (Uses)</b>					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	0%
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$21,500)</u>	<u>(\$36,500)</u>	<u>(\$38,000)</u>	<u>(\$1,500)</u>	4%
Beginning Fund Balance	<u>\$573,240</u>	<u>\$573,240</u>	<u>\$536,740</u>		
Ending Fund Balance	<u>\$551,740</u>	<u>\$536,740</u>	<u>\$498,740</u>		

# BOND INTEREST & REDEMPTION

	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
Property Taxes	\$3,303,761	\$3,303,761	\$3,303,761	\$0	0%
Local	\$16,650	\$16,650	\$16,650	\$0	0%
<b>Total Revenues</b>	<u>\$3,320,411</u>	<u>\$3,320,411</u>	<u>\$3,320,411</u>	<u>\$0</u>	0%
<b>EXPENDITURES</b>					0%
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies and Materials	\$0	\$0	\$0	\$0	0%
Other Operating Expenses and Services	\$0	\$0	\$0	\$0	0%
Capital Outlay	\$0	\$0	\$0	\$0	0%
Other Outgo -Debt principal	\$1,782,000	\$285,000	\$1,740,000	\$1,455,000	84%
Other Outgo -Debt interest	\$1,538,411	\$2,702,945	\$2,809,338	\$106,393	4%
<b>Total Expenditures</b>	<u>\$3,320,411</u>	<u>\$2,987,945</u>	<u>\$4,549,338</u>	<u>\$1,561,393</u>	34%
<b>Excess of Revenues over (under) Expenditures</b>	<u>\$0</u>	<u>\$332,466</u>	<u>(\$1,228,926)</u>	<u>(\$1,561,392)</u>	na
<b>Other Financing Sources (Uses)</b>					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
<b>Total Other Financing Sources (Uses)</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	0%
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<u>\$0</u>	<u>\$332,466</u>	<u>(\$1,228,926)</u>	<u>(\$1,561,392)</u>	na
<b>Beginning Fund Balance</b>	<u>\$6,491,763</u>	<u>\$6,491,763</u>	<u>\$6,824,230</u>		
<b>Ending Fund Balance</b>	<u>\$6,491,763</u>	<u>\$6,824,230</u>	<u>\$5,595,304</u>		



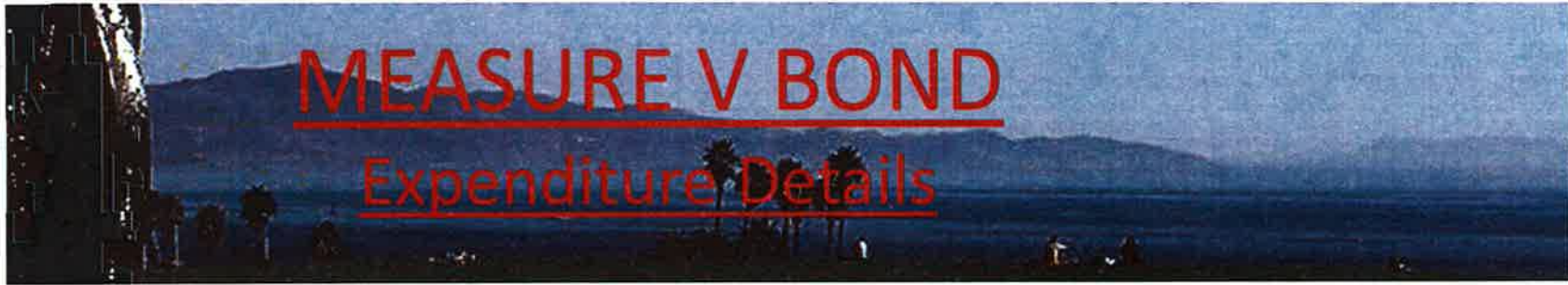
	2013-2014 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance F13-14 vs B14-15	
				\$	%
<b>REVENUES</b>					
Local	\$6,250,000	\$6,130,450	\$6,300,000	\$169,550	3%
Total Revenues	<u>\$6,250,000</u>	<u>\$6,130,450</u>	<u>\$6,300,000</u>	<u>\$169,550</u>	<u>3%</u>
<b>EXPENDITURES</b>					
Classified and Other Nonacademic Salaries	\$750,000	\$748,000	\$799,877	\$51,877	7%
Employee Benefits	\$245,000	\$289,000	\$310,597	\$21,597	7%
Supplies & Materials	\$4,500,000	\$4,300,000	\$4,500,000	\$200,000	5%
Other Operating Expenses and Services	\$455,000	\$508,900	\$510,000	\$1,100	0%
Capital Outlay	\$100,000	\$35,100	\$100,000	\$64,900	185%
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$6,050,000</u>	<u>\$5,881,000</u>	<u>\$6,220,474</u>	<u>\$339,474</u>	<u>6%</u>
Excess of Revenues over (under) Expenditures	<u>\$200,000</u>	<u>\$249,450</u>	<u>\$79,526</u>	<u>(\$169,924)</u>	<u>(68%)</u>
Other Financing Sources (Uses)					
Interfund Transfers - Out	\$183,000	\$183,000	\$183,000	\$0	na
Total Other Financing Sources (Uses)	<u>\$183,000</u>	<u>\$183,000</u>	<u>\$183,000</u>	<u>\$0</u>	<u>na</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$17,000</u>	<u>\$66,450</u>	<u>(\$103,474)</u>	<u>(\$169,924)</u>	<u>(1,000%)</u>
Beginning Fund Balance	<u>\$6,091,649</u>	<u>\$6,091,649</u>	<u>\$6,158,099</u>		
Ending Fund Balance	<u>\$6,108,649</u>	<u>\$6,158,099</u>	<u>\$6,054,625</u>		



	2013-14 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance F13-14 vs B14-15	
				\$	%
<b>REVENUES</b>					
Federal	\$3,100	\$5,100	\$3,100	(\$2,000)	(65%)
Local	\$3,210,055	\$3,400,000	\$3,534,375	\$134,375	4%
Total Revenues	\$3,213,155	\$3,405,100	\$3,537,475	\$132,375	4%
<b>EXPENDITURES</b>					
Academic Salaries	\$0		\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$965,657	\$1,222,632	\$1,185,123	(\$37,509)	(4%)
Employee Benefits	\$221,855	\$234,059	\$272,235	\$38,176	17%
Supplies & Materials	\$1,510,789	\$1,803,360	\$1,791,173	(\$12,187)	(1%)
Other Operating Expenses and Services	\$194,669	\$217,261	\$208,200	(\$9,061)	(5%)
Capital Outlay	\$150,341	\$201,516	\$50,000	(\$151,516)	(101%)
Other Outgo	\$0		\$0	\$0	0%
Total Expenditures	\$3,043,311	\$3,678,828	\$3,506,731	(\$172,097)	(6%)
Excess of Revenues over (under) Expenditures	\$169,844	(\$273,728)	\$30,744	\$304,472	179%
<b>Other Financing Sources (Uses)</b>					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$20,000	\$20,000	\$20,000	\$0	0%
Total Other Financing Sources (Uses)	(\$20,000)	(\$20,000)	(\$20,000)	\$0	0%
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$149,844	(\$293,728)	\$10,744	(\$443,572)	(296%)
Beginning Fund Balance	\$702,731	\$702,731	\$409,003		
Ending Fund Balance	\$852,575	\$409,003	\$419,747		



	2013-2014 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance F13-14 vs B14-15	
				\$	%
<b>REVENUES</b>					
Federal	\$59,282	\$49,952	\$49,896	(\$56)	(0%)
State	\$94,850	\$154,134	\$115,090	(\$39,044)	(25%)
Local	\$375,000	\$293,394	\$378,400	\$85,006	29%
Total Revenues	<u>\$529,132</u>	<u>\$497,480</u>	<u>\$543,386</u>	<u>(\$31,652)</u>	<u>(6%)</u>
<b>EXPENDITURES</b>					
Academic Salaries	\$273,446	\$281,252	\$226,913	(\$54,339)	(19%)
Classified and Other Nonacademic Salaries	\$216,885	\$210,422	\$267,905	\$57,483	27%
Employee Benefits	\$206,199	\$187,888	\$187,101	(\$787)	(0%)
Supplies & Materials	\$40,852	\$14,738	\$19,300	\$4,562	31%
Other Operating Expenses and Services	\$750	\$0	\$0	\$0	0%
Capital Outlay	\$0	\$0	\$0	\$0	0%
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$738,132</u>	<u>\$694,300</u>	<u>\$701,219</u>	<u>(\$43,832)</u>	<u>(6%)</u>
Excess of Revenues over (under) Expenditures	<u>(\$209,000)</u>	<u>(\$196,820)</u>	<u>(\$157,833)</u>	<u>\$38,987</u>	<u>(20%)</u>
Other Financing Sources (Uses)					
Interfund Transfers - In	\$209,000	\$196,820	\$ 157,833	(\$38,987)	(20%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0.00	0%
Total Other Financing Sources (Uses)	<u>\$209,000</u>	<u>\$196,820</u>	<u>\$157,833</u>	<u>(\$38,987)</u>	<u>(20%)</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Beginning Fund Balance	<u>\$232,977</u>	<u>\$232,977</u>	<u>\$232,977</u>		
Ending Fund Balance	<u>\$232,977</u>	<u>\$232,977</u>	<u>\$232,977</u>		



	2013-14			2014-15		
	Adjusted Budget	Full Year Forecast	Remaining Budget	Carry Forward Projects	Proposed Projects	Tentative Budget
<b>EXPENDITURES</b>						
Fund 42000 -- Bond Construction Fund						
4600 -- Bond Administration	\$207,800	\$99,893	\$107,907	\$107,907	\$0	\$107,907
6480 -- Modular Building Removal & Site Restoratio	\$1,120,000	\$543,103	\$576,897	\$576,897	\$0	\$576,897
6531 -- Air Handler Student Services	\$0	\$0	\$0	\$0	\$0	\$0
6555 -- Horticulture Fencing And Path ADA	\$0	\$0	\$0	\$0	\$0	\$0
6582 -- Drama Music Modernization	\$250,000	\$15,750	\$234,250	\$234,250	\$0	\$234,250
6586 -- Luria Conference and Press Center	\$0	\$0	\$0	\$0	\$0	\$0
6587 -- Bridge Seismic Eval and Repairs	\$15,000	\$37,362	(\$22,362)	\$50,000	\$0	\$50,000
6611 -- Install Electronic Locks	\$0	\$13,661	(\$13,661)	\$0	\$0	\$0
6659 -- PE - Repair patio at Gym entry	\$50,000	\$0	\$50,000	\$50,000	\$0	\$50,000
6660 -- Emergency Notification System	\$0	\$0	\$0	\$0	\$0	\$0
6663 -- LRC Remodel	\$24,782	\$24,782	\$0	\$0	\$0	\$0
6678 -- Schott Center parking lot resurface	\$20,000	\$3,200	\$16,800	\$16,800	\$0	\$16,800
6680 -- Snack Shop East Campus	\$273,000	\$270,745	\$2,255	\$0	\$0	\$0
6681 -- Snack Shop West Campus	\$235,000	\$228,420	\$6,580	\$0	\$0	\$0
6685 -- Upgrade Emergency Phone System	\$0	\$0	\$0	\$0	\$0	\$0
6687 -- Wake Cosmetology Conversion	\$0	\$0	\$0	\$0	\$0	\$0
6696 -- Physical Science Repair Columns	\$45,385	\$45,385	\$0	\$0	\$0	\$0
6698 -- East Campus Water systems Upgrade	\$20,011	\$10,280	\$9,731	\$0	\$0	\$0
6700 -- Humanities Modernization	\$10,273,132	\$7,305,762	\$2,967,370	\$2,967,370	\$0	\$2,967,370
6701 -- Portable Building Permitting	\$0	\$0	\$0	\$0	\$0	\$0
6702 -- Campus Center Modernization	\$0	\$0	\$0	\$0	\$0	\$0
6722 -- Humanities Swing Space	\$0	\$0	\$0	\$0	\$0	\$0
6734 -- West Campus Classroom Building	\$2,516,019	\$852,123	\$1,663,896	\$1,736,749	\$0	\$1,736,749
<b>Total Expenditures</b>	<b>\$15,050,129</b>	<b>\$9,450,466</b>	<b>\$5,599,663</b>	<b>\$5,739,973</b>	<b>\$0</b>	<b>\$5,739,973</b>





# CONSTRUCTION DISTRICT PROJECTS

## Expenditure Details

EXPENDITURES	2013-2014			2014-2015		
	Adjusted Budget	Full Year Forecast	Remaining Budget	Carry Forward Projects	Proposed Projects	Tentative Budget
<b>Fund 434500 – District Projects</b>						
5000 – Miscellaneous Projects	\$1,030,000	\$961,148	\$68,852	\$615,000	\$0	\$615,000
5770 – Long Range Development Pl	\$150,000	\$92,150	\$57,850	\$150,000	\$0	\$150,000
6001 – Replace Water Line Cliff Dr Stairs	\$250,000	\$43,547	\$206,453	\$206,453	\$0	\$206,453
6002 – East Campus Entry Traffic Reconfiguration	\$300,000	\$300,000	\$0	\$0	\$0	\$0
6003 – Campus Center HVAC Unit Replacement	\$180,000	\$180,000	\$0	\$10,000	\$0	\$10,000
6004 – East Campus Snack Shop Patio Improvement	\$50,000	\$23,127	\$26,873	\$0	\$0	\$0
6005 – Water Use Reduction Measures	\$25,000	\$11,041	\$13,959	\$25,000	\$0	\$25,000
6006 – La Playa Stadium Upgrades	\$25,000	\$20,000	\$5,000	\$0	\$0	\$0
6007 – Sports Pavilion Dance Floor Replacement	\$70,000	\$10,000	\$60,000	\$60,000	\$0	\$60,000
6008 – Sports Pavilion Structural Assessment	\$50,000	\$30,000	\$20,000	\$20,000	\$0	\$20,000
6070 – Fiscal Services Office Maintenance	\$298,787	\$12,602	\$286,185	\$286,185	\$0	\$286,185
6080 – Cliff Drive Traffic & Safety Analysis	\$50,000	\$0	\$50,000	\$0	\$0	\$0
6200 – Bike Racks and Lockers Installation	\$75,000	\$75,000	\$0	\$50,000	\$0	\$50,000
6525 – Energy Efficiency	\$175,000	\$100,000	\$75,000	\$175,000	\$0	\$175,000
6547 – Campus Wide Bathroom Upgrades	\$200,000	\$185,428	\$14,572	\$100,000	\$0	\$100,000
6629 – Photovoltaic System-Loan Pymt	\$191,846	\$191,846	\$0	\$191,846	\$0	\$191,846
6632 – East Campus Main Entry Sign	\$50,000	\$0	\$50,000	\$150,000	\$0	\$150,000
6661 – IDC replace flooring & paint	\$250,000	\$250,000	\$0	\$200,000	\$0	\$200,000
6712 – BC Building Chiller Replacement	\$731,252	\$525,928	\$205,324	\$205,324	\$0	\$205,324
6713 – Campus wide Fire Alarm Network	\$190,000	\$110,745	\$79,255	\$100,000	\$0	\$100,000
6720 – DSA Certification of Completed Projects	\$9,000	\$3,267	\$5,733	\$15,000	\$0	\$15,000
6721 – Drafting Labs	\$210,000	\$163,250	\$46,750	\$0	\$0	\$0
6725 – Repave Asphalt Site work Campus wide	\$280,000	\$280,000	\$0	\$250,000	\$0	\$250,000
6726 – Cliff Stabilization at Shoreline Dr.	\$95,000	\$8,891	\$86,109	\$86,109	\$0	\$86,109
6728 – Sports Pavilion Repair Leaks	\$100,000	\$0	\$100,000	\$50,000	\$0	\$50,000
6732 – Softball Storage Shed	\$65,035	\$40,009	\$25,026	\$0	\$0	\$0
6733 – LED/Light Retrofit	\$1,185,712	\$518,200	\$667,512	\$0	\$0	\$0
6735 – Major Maintenance Project Management	\$300,000	\$185,016	\$114,984	\$150,000	\$0	\$150,000
6737 – Scoreboard Replacement at La Playa	\$195,338	\$49,864	\$145,474	\$300,000	\$0	\$300,000
6738 – Install Electronic Locks District Wide	\$3,275,000	\$3,000,000	\$275,000	\$600,000	\$0	\$600,000
TBD – Campus Center Replacement	\$0	\$0	\$0	\$0	\$767,000	\$767,000
TBD – Parking & Transportation Mitigation	\$0	\$0	\$0	\$0	\$200,000	\$200,000
TBD – IDC Roof Restoration	\$0	\$0	\$0	\$0	\$75,000	\$75,000
6811 – Program Review Facilities 2011-12	\$211,001	\$50,000	\$161,001	\$0	\$0	\$0
6911 – Program Review Facilities 2012-13	\$4,432	\$0	\$4,432	\$0	\$0	\$0
6908 – Program Review Tech Hardware 2012-13	\$10,000	\$0	\$10,000	\$0	\$0	\$0
6706 – Program Review Facilities 2013-14	\$540,700	\$25,000	\$515,700	\$515,700	\$0	\$515,700
TBD – Program Review Facilities 2014-15	\$0	\$0	\$0	\$0	\$550,000	\$550,000
Planned deferrals of projects	\$0	\$0	\$0	(\$1,200,000)	\$0	(\$1,200,000)
<b>Fund 434400 – State Maintenance Projects</b>						
0000 – Scheduled Maintenance & Repairs	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$10,823,103</b>	<b>\$7,446,059</b>	<b>\$3,377,044</b>	<b>\$3,311,617</b>	<b>\$1,592,000</b>	<b>\$4,903,617</b>



# EQUIPMENT REPLACEMENT

## Expenditure Details

	2013-2014			2014-2015		
	Adjusted Budget	Full Year Forecast	Remaining Budget	Carry Forward Projects	Proposed Projects	Tentative Budget
<b>EXPENDITURES</b>						
<b>Fund 41000 – Equipment</b>						
0000 – Miscellaneous	\$16,820	\$0	\$16,820	\$0	\$0	\$0
0608 – School of Media Arts	\$4,756	\$4,756	\$0	\$4,756	\$0	\$4,756
0612 – Film Studies	\$14,000	\$14,000	\$0	\$14,000	\$0	\$14,000
0618 – Multimedia Arts and Technology	\$52,519	\$3,000	\$49,519	\$52,519	\$0	\$52,519
2012 – Drafting/CAD/Interior Design	\$27,158	\$0	\$27,158	\$27,158	\$0	\$27,158
4072 – Educational Programs Support Office	\$78,000	\$78,000	\$0	\$0	\$0	\$0
4230 – Duplicating - campus copiers	\$432,996	\$125,000	\$307,996	\$432,996	\$0	\$432,996
4271 – Emergency Services & Preparedness	\$100,000	\$100,000	\$0	\$100,000	\$0	\$100,000
4650 – Information Technology Division	\$1,257,172	\$650,000	\$607,172	\$1,257,172	\$0	\$1,257,172
4659 – Administrative Systems (Banner Project)	\$252,931	\$150,000	\$102,931	\$102,931	\$145,820	\$248,751
4842 – Health Services	\$16,000	\$16,000	\$0	\$16,000	\$0	\$16,000
<b>2011-12 Program Review Equip</b>						
6807 – Program Review Equipment 11-12	\$39,995	\$10,000	\$29,995	\$0	\$0	\$0
6808 – Program Review Tech Hardware 11-12	\$229,962	\$15,000	\$214,962	\$0	\$0	\$0
6809 – Program Review Tech Software 11-12	\$186,435	\$10,000	\$176,435	\$0	\$0	\$0
6810 – Program Review Non-Routine Eq 11-12	\$138,590	\$30,000	\$108,590	\$0	\$0	\$0
<b>2012-13 Program Review Equip</b>						
6908 – Program Review Tech Hardware 12-13	\$207,353	\$200,000	\$7,353	\$7,353	\$0	\$7,353
6909 – Program Review Tech Software 12-13	\$36,100	\$0	\$36,100	\$36,100	\$0	\$36,100
6910 – Program Review Non-Routine Eq 12-13	\$4,131	\$0	\$4,131	\$4,131	\$0	\$4,131
6911 – Program Review Facilities 12-13	\$700,000	\$0	\$700,000	\$700,000	\$0	\$700,000
<b>2013-14 Program Review Equip</b>						
6706 – Program Review Facilities 13-14	\$2,000	\$10,000	(\$8,000)	\$0	\$0	\$0
6707 – Program Review Equipment 13-14	\$531,379	\$531,379	\$0	\$0	\$0	\$0
6708 – Program Review Tech Hardware 13-14	\$520,844	\$125,000	\$395,844	\$395,844	\$0	\$395,844
6709 – Program Review Tech Software 13-14	\$278,238	\$150,000	\$128,238	\$128,238	\$0	\$128,238
6710 – Program Review Non-Routine Eq 13-14	\$6,548	\$6,548	\$0	\$0	\$0	\$0
<b>2014-15 Program Review Equip</b>						
TBD – Program Review Equipment 14-15	\$0	\$0	\$0	\$0	\$1,140,964	\$1,140,964
TBD – Program Review Tech Hardware 14-15	\$0	\$0	\$0	\$0	\$638,455	\$638,455
TBD – Program Review Tech Software 14-15	\$0	\$0	\$0	\$0	\$520,944	\$520,944
<b>Fund 41234 – Instructional Equipment Block Grant</b>						
4072 – Educational Programs Support Office	\$252,029	\$100,000	\$152,029	\$152,029	\$252,029	\$404,058
<b>Total Expenditures</b>	<b>\$5,385,954</b>	<b>\$2,328,682</b>	<b>\$3,057,272</b>	<b>\$3,431,227</b>	<b>\$2,698,212</b>	<b>\$6,129,439</b>

# **SANTA BARBARA COMMUNITY COLLEGE DISTRICT**

## **TENTATIVE BUDGET**

*for the Fiscal Year*

**JULY 1, 2014 - JUNE 30, 2015**

**Dr. Lori Gaskin  
President**

### **BOARD OF TRUSTEES**

MARTY BLUM  
MARSHA S. CRONINGER  
VERONICA GALLARDO  
PETER HASLUND

CRAIG NIELSEN  
LISA A. MACKER  
MARIANNE KUGLER

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014-15 TENTATIVE BUDGET**

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**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014 - 2015 Tentative Budget**  
**General Fund**  
**(Includes Unrestricted & Restricted Funds)**

	2013-2014 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance F13-14 vs B14-15	
				\$	%
<b>REVENUES</b>					
Federal	\$3,550,760	\$4,690,820	\$3,646,650	(\$1,044,170)	(22%)
State	\$45,412,339	\$46,590,710	\$49,126,768	\$2,536,058	5%
Local	\$53,421,165	\$53,224,148	\$52,179,744	(\$1,044,404)	(2%)
Total Revenues	<u>\$102,384,264</u>	<u>\$104,505,678</u>	<u>\$104,953,162</u>	<u>\$447,484</u>	0%
<b>EXPENDITURES</b>					
Academic Salaries	\$41,318,796	\$42,569,622	\$43,594,587	\$1,024,965	2%
Classified and Other Nonacademic Salaries	\$23,110,591	\$23,475,438	\$23,672,765	\$197,327	1%
Employee Benefits	\$16,058,815	\$16,286,857	\$17,126,607	\$839,750	5%
Supplies & Materials	\$3,044,849	\$3,140,929	\$3,054,687	(\$86,242)	(3%)
Other Operating Expenses and Services	\$13,534,148	\$13,759,702	\$14,628,090	\$868,388	6%
Capital Outlay	\$776,301	\$863,910	\$553,789	(\$310,121)	(36%)
Other Outgo	\$689,089	\$764,868	\$779,971	\$15,103	2%
Total Expenditures	<u>\$98,532,589</u>	<u>\$100,861,326</u>	<u>\$103,410,497</u>	<u>\$2,549,171</u>	3%
Excess of Revenues over (under) Expenditures	<u>\$3,851,675</u>	<u>\$3,644,352</u>	<u>\$1,542,665</u>	<u>(\$2,101,687)</u>	(58%)
<b>Other Financing Sources (Uses)</b>					
Intrafund Transfers - In	\$1,127,310	\$965,173	\$581,218	(\$383,955)	(40%)
Intrafund Transfers - Out	\$606,708	\$606,708	\$581,000	(\$25,708)	(4%)
Interfund Transfers - In	\$0	\$10,000	\$10,000	\$0	0%
Interfund Transfers - Out	\$4,307,872	\$4,295,692	\$1,196,619	(\$3,099,073)	(72%)
Total Other Financing Sources (Uses)	<u>(\$3,787,270)</u>	<u>(\$3,927,227)</u>	<u>(\$1,186,401)</u>	<u>\$2,740,826</u>	(70%)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$64,405	(\$282,875)	\$356,264	<u>\$639,139</u>	(226%)
Beginning Fund Balance	<u>\$26,703,454</u>	<u>\$26,703,454</u>	<u>\$26,420,579</u>		
Ending Fund Balance	<u>\$26,767,859</u>	<u>\$26,420,579</u>	<u>\$26,776,844</u>		

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
2014 - 2015 Tentative Budget  
General Fund - Unrestricted**

	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
Federal	\$0	\$0	\$0	\$0	0%
State	\$36,146,105	\$36,146,105	\$38,430,345	\$2,284,240	6%
Local	\$51,217,672	\$50,832,372	\$50,386,005	(\$446,367)	(1%)
<b>Total Revenues</b>	<b>\$87,363,777</b>	<b>\$86,978,477</b>	<b>\$88,816,350</b>	<b>\$1,837,873</b>	<b>2%</b>
<b>EXPENDITURES</b>					
Academic Salaries	\$38,525,102	\$38,691,299	\$40,158,207	\$1,466,908	4%
Classified and Other Nonacademic Salaries	\$19,429,982	\$19,425,331	\$20,104,505	\$679,174	3%
Employee Benefits	\$14,655,040	\$14,668,064	\$15,597,023	\$928,959	6%
Supplies & Materials	\$2,324,984	\$2,241,905	\$2,414,159	\$172,254	8%
Other Operating Expenses and Services	\$8,122,259	\$7,830,090	\$8,637,370	\$807,280	10%
Capital Outlay	\$194,713	\$216,750	\$234,813	\$18,063	8%
Other Outgo	\$16,384	\$17,048	\$16,389	(\$659)	(4%)
<b>Total Expenditures</b>	<b>\$83,268,464</b>	<b>\$83,090,487</b>	<b>\$87,162,467</b>	<b>\$4,071,980</b>	<b>5%</b>
<b>Excess of Revenues over (under) Expenditures</b>	<b>\$4,095,313</b>	<b>\$3,887,990</b>	<b>\$1,653,883</b>	<b>(\$2,234,107)</b>	<b>(57%)</b>
<b>Other Financing Sources (Uses)</b>					
Intrafund Transfers - In	\$702,137	\$540,000	\$235,000	(\$305,000)	(56%)
Intrafund Transfers - Out	\$425,173	\$425,173	\$346,000	(\$79,173)	(19%)
Interfund Transfers - In	-	\$10,000	\$10,000	\$0	0%
Interfund Transfers - Out	\$4,307,872	4,295,692	\$1,196,619	(\$3,099,073)	(72%)
<b>Total Other Financing Sources (Uses)</b>	<b>(\$4,030,908)</b>	<b>(\$4,170,865)</b>	<b>(\$1,297,619)</b>	<b>\$2,873,246</b>	<b>(69%)</b>
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>\$64,405</b>	<b>(\$282,875)</b>	<b>\$356,264</b>	<b>\$639,139</b>	<b>(226%)</b>
<b>Beginning Fund Balance</b>	<b>\$26,703,453</b>	<b>\$26,703,453</b>	<b>\$26,420,578</b>		
<b>Ending Fund Balance</b>	<b>\$26,767,858</b>	<b>\$26,420,578</b>	<b>\$26,776,843</b>		

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014 - 2015 Tentative Budget**  
**General Fund - Restricted**

	2013-2014 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance F13-14 vs B14-15	
				\$	%
<b>REVENUES</b>					
Federal	\$3,550,760	\$4,690,820	\$3,646,650	(\$1,044,170)	(22%)
State	\$9,266,234	\$10,444,605	\$10,696,423	\$251,818	2%
Local	\$2,203,493	\$2,391,776	\$1,793,739	(\$598,037)	(25%)
Total Revenues	<u>\$15,020,487</u>	<u>\$17,527,201</u>	<u>\$16,136,812</u>	<u>(\$1,390,389)</u>	<u>(8%)</u>
<b>EXPENDITURES</b>					
Academic Salaries	\$2,793,694	\$3,878,323	\$3,436,380	(\$441,943)	(11%)
Classified and Other Nonacademic Salaries	\$3,680,609	\$4,050,107	\$3,568,260	(\$481,847)	(12%)
Employee Benefits	\$1,403,775	\$1,618,793	\$1,529,584	(\$89,209)	(6%)
Supplies & Materials	\$719,865	\$899,024	\$640,528	(\$258,496)	(29%)
Other Operating Expenses and Services	\$5,411,889	\$5,929,612	\$5,990,720	\$61,108	1%
Capital Outlay	\$581,588	\$647,160	\$318,976	(\$328,184)	(51%)
Other Outgo	\$672,705	\$747,820	\$763,582	\$15,762	2%
Total Expenditures	<u>\$15,264,125</u>	<u>\$17,770,839</u>	<u>\$16,248,030</u>	<u>(\$1,522,809)</u>	<u>(9%)</u>
Excess of Revenues over (under) Expenditures	<u>(\$243,638)</u>	<u>(\$243,638)</u>	<u>(\$111,218)</u>	\$132,420	(54%)
<b>Other Financing Sources (Uses)</b>					
Intrafund Transfers - In	\$425,173	\$425,173	\$346,218	(\$78,955)	(19%)
Intrafund Transfers - Out	\$181,535	\$181,535	\$235,000	\$53,465	29%
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$243,638</u>	<u>\$243,638</u>	<u>\$111,218</u>	<u>(\$132,420)</u>	<u>(54%)</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$0	\$0	\$0	\$0	0%
Beginning Fund Balance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>		
Ending Fund Balance	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>		

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
2014 - 2015 Tentative Budget  
General Fund  
Fund Balance**

	June 30, 2013 Actual Ending Balance	June 30, 2014 Forecast Ending Balance	June 30, 2014 Tentative Budget Ending Balance
Fund Balance			
Reserved for Restricted Purpose	\$0	\$0	\$0
Designated:			
State Mandated Contingency (5%)	\$4,481,306	\$4,369,309	\$4,417,954
Banked TLUs	\$1,264,593	\$1,264,593	\$1,264,593
General Apportionment Deferral	\$9,499,775	\$8,386,558	\$0
Additional Reserve required to meet 15% principle	\$3,397,638	\$4,721,369	\$13,253,863
Total Designated	<u>\$18,643,312</u>	<u>\$18,741,829</u>	<u>\$18,936,410</u>
Undesignated	\$8,060,141	\$7,678,749	\$7,840,432
Total Fund Balance	<u>\$26,703,453</u>	<u>\$26,420,578</u>	<u>\$26,776,843</u>
% Designated Ending Balance/Expenditures	21.7%	21.4%	21.4%
% Total Ending Balance/Expenditures	29.8%	30.2%	30.3%

\*as of May 13, 2014



**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014 - 2015 Tentative Budget**  
**General Fund**  
**(Includes Unrestricted & Restricted Funds)**  
**Interfund Transfers**

	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>INTERFUND TRANSFERS - IN</b>					
From Bookstore	\$0	\$10,000	\$10,000	\$0	0%
From Construction	\$0	\$0	\$0	\$0	0%
From Equipment	\$0	\$0	\$0	\$0	0%
From Trust	\$0	\$0	\$0	\$0	0%
Total	<u>\$0</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$0</u>	<u>0%</u>
<b>INTERFUND TRANSFERS - OUT</b>					
To Construction- District Projects Fund	\$2,375,638	\$2,375,638	\$283,786	(\$2,091,852)	(88%)
To Equipment Fund	\$1,723,234	\$1,723,234	\$755,000	(\$968,234)	(56%)
To Children's Center Fund	\$209,000	\$196,820	\$157,833	(\$38,987)	(20%)
Total	<u>\$4,307,872</u>	<u>\$4,295,692</u>	<u>\$1,196,619</u>	<u>(\$3,099,073)</u>	<u>(72%)</u>

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014 - 2015 Tentative Budget**  
**Fiduciary Funds**

	<u>Fund 71</u>	<u>Fund 72</u>	<u>Fund 74</u>	<u>Fund 75</u>	<u>Fund 79</u>	<u>Fund 81</u>	<u>Fund 77</u>	
	<u>Associated</u>	<u>Student</u>	<u>Financial</u>	<u>Scholarship</u>	<u>Special</u>	<u>Student</u>	<u>CLL</u>	<u>TOTAL</u>
	<u>Students</u>	<u>Representation</u>	<u>Aid</u>		<u>Trust &amp;</u>	<u>Clubs</u>	<u>Trusts</u>	
		<u>Fee</u>			<u>Co-curricular</u>			
<b>REVENUES</b>								
Federal	\$0	\$0	\$31,500,000	\$0	\$0	\$0	\$0	\$31,500,000
State	\$0	\$0	\$750,000	\$0	\$0	\$0	\$0	\$750,000
Local	\$4,500	\$38,000	\$0	\$1,100,000	\$950,000	\$45,000	\$75,000	\$2,212,500
Total Revenues	\$4,500	\$38,000	\$32,250,000	\$1,100,000	\$950,000	\$45,000	\$75,000	\$34,462,500
<b>EXPENDITURES</b>								
Academic Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Employee Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies & Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Operating Expenses and Services	\$7,500	\$25,000	\$0	\$0	\$1,025,000	\$38,000	\$100,000	\$1,195,500
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Outgo	\$0	\$0	\$32,250,000	\$1,100,000	\$0	\$0	\$0	\$33,350,000
Total Expenditures	\$7,500	\$25,000	\$32,250,000	\$1,100,000	\$1,025,000	\$38,000	\$100,000	\$34,545,500
Excess of Revenues over (under) Expenditures	(\$3,000)	\$13,000	\$0	\$0	(\$75,000)	\$7,000	(\$25,000)	(\$83,000)
Other Financing Sources (Uses)								
Interfund Transfers - In	\$0	\$0	\$0	\$0	\$175,846	\$0	\$0	\$175,846
Interfund Transfers - Out	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Total Other Financing Sources (Uses)	\$0	\$0	\$0	\$0	\$175,846	\$0	(\$50,000)	\$125,846
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	(\$3,000)	\$13,000	\$0	\$0	\$100,846	\$7,000	(\$75,000)	\$42,846
Beginning Fund Balance	\$24,343	\$86,230	\$160,375	\$66,505	\$1,099,424	\$57,725	\$1,166,379	\$2,660,981
Ending Fund Balance	\$21,343	\$99,230	\$160,375	\$66,505	\$1,200,270	\$64,725	\$1,091,379	\$2,703,827

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2013 - 2014 Tentative Budget**  
**Bookstore Fund**

	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
Local	\$6,250,000	\$6,130,450	\$6,300,000	\$169,550	3%
Total Revenues	<u>\$6,250,000</u>	<u>\$6,130,450</u>	<u>\$6,300,000</u>	<u>\$169,550</u>	<u>3%</u>
<b>EXPENDITURES</b>					
Classified and Other Nonacademic Salaries	\$750,000	\$748,000	\$799,877	\$51,877	7%
Employee Benefits	\$245,000	\$289,000	\$310,597	\$21,597	7%
Supplies & Materials	\$4,500,000	\$4,300,000	\$4,500,000	\$200,000	5%
Other Operating Expenses and Services	\$455,000	\$508,900	\$510,000	\$1,100	0%
Capital Outlay	\$100,000	\$35,100	\$100,000	\$64,900	185%
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$6,050,000</u>	<u>\$5,881,000</u>	<u>\$6,220,474</u>	<u>\$339,474</u>	<u>6%</u>
Excess of Revenues over (under) Expenditures	<u>\$200,000</u>	<u>\$249,450</u>	<u>\$79,526</u>	<u>(\$169,924)</u>	<u>(68%)</u>
Other Financing Sources (Uses)					
Interfund Transfers - Out	\$183,000	\$183,000	\$183,000	\$0	na
Total Other Financing Sources (Uses)	<u>\$183,000</u>	<u>\$183,000</u>	<u>\$183,000</u>	<u>\$0</u>	<u>0%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$17,000</u>	<u>\$66,450</u>	<u>(\$103,474)</u>	<u>(\$169,924)</u>	<u>(1,000%)</u>
Beginning Fund Balance	<u>\$6,091,649</u>	<u>\$6,091,649</u>	<u>\$6,158,099</u>		
Ending Fund Balance	<u>\$6,108,649</u>	<u>\$6,158,099</u>	<u>\$6,054,625</u>		

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
2014 - 2015 Tentative Budget  
Food Service Fund**

	2013-14 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance	
				F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
Federal	\$3,100	\$5,100	\$3,100	(\$2,000)	(65%)
Local	\$3,210,055	\$3,400,000	\$3,534,375	\$134,375	4%
Total Revenues	<u>\$3,213,155</u>	<u>\$3,405,100</u>	<u>\$3,537,475</u>	<u>\$132,375</u>	<u>4%</u>
<b>EXPENDITURES</b>					
Academic Salaries	\$0		\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$965,657	\$1,222,632	\$1,185,123	(\$37,509)	(4%)
Employee Benefits	\$221,855	\$234,059	\$272,235	\$38,176	17%
Supplies & Materials	\$1,510,789	\$1,803,360	\$1,791,173	(\$12,187)	(1%)
Other Operating Expenses and Services	\$194,669	\$217,261	\$208,200	(\$9,061)	(5%)
Capital Outlay	\$150,341	\$201,516	\$50,000	(\$151,516)	(101%)
Other Outgo	\$0		\$0	\$0	0%
Total Expenditures	<u>\$3,043,311</u>	<u>\$3,678,828</u>	<u>\$3,506,731</u>	<u>(\$172,097)</u>	<u>(6%)</u>
Excess of Revenues over (under) Expenditures	<u>\$169,844</u>	<u>(\$273,728)</u>	<u>\$30,744</u>	<u>\$304,472</u>	<u>179%</u>
<b>Other Financing Sources (Uses)</b>					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$20,000	\$20,000	\$20,000	\$0	0%
Total Other Financing Sources (Uses)	<u>(\$20,000)</u>	<u>(\$20,000)</u>	<u>(\$20,000)</u>	<u>\$0</u>	<u>0%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$149,844</u>	<u>(\$293,728)</u>	<u>\$10,744</u>	<u>(\$443,572)</u>	<u>(296%)</u>
Beginning Fund Balance	<u>\$702,731</u>	<u>\$702,731</u>	<u>\$409,003</u>		
Ending Fund Balance	<u><u>\$852,575</u></u>	<u><u>\$409,003</u></u>	<u><u>\$419,747</u></u>		

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
2014 - 2015 Tentative Budget  
Center for Lifelong Learning**

	2013-14	2013-14	2014-15	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
Local	\$1,735,422	\$1,980,946	\$1,948,500	(\$32,446)	(2%)
<b>Total Revenues</b>	<u>\$1,735,422</u>	<u>\$1,980,946</u>	<u>\$1,948,500</u>	<u>(\$32,446)</u>	<u>(2%)</u>
<b>EXPENDITURES</b>					
Academic Salaries	\$979,583	\$845,293	\$802,586	(\$42,707)	(5%)
Classified and Other Nonacademic Salaries	\$394,728	\$387,569	\$371,595	(\$15,974)	(4%)
Employee Benefits	\$240,444	\$247,684	\$262,133	\$14,449	6%
Supplies & Materials	\$62,115	\$270,000	\$284,000	\$14,000	5%
Other Operating Expenses and Services	\$163,000	\$261,541	\$278,185	\$16,645	6%
Capital Outlay	\$0	\$18,859	\$0	(\$18,859)	na
Other Outgo	\$0	\$0	\$0	\$0	na
<b>Total Expenditures</b>	<u>\$1,839,869</u>	<u>\$2,030,946</u>	<u>\$1,998,500</u>	<u>(\$32,446)</u>	<u>(2%)</u>
Excess of Revenues over (under) Expenditures	<u>(\$104,447)</u>	<u>(\$50,000)</u>	<u>(\$50,000)</u>	<u>(\$0)</u>	<u>0%</u>
Other Financing Sources (Uses)					
Interfund Transfers - In	\$104,447	\$50,000	\$50,000	(\$54,447)	(109%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0	na
<b>Total Other Financing Sources (Uses)</b>	<u>\$104,447</u>	<u>\$50,000</u>	<u>\$50,000</u>	<u>\$54,447</u>	<u>109%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	\$0	\$0	\$0	<u>(\$0)</u>	
Beginning Fund Balance	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>		
Ending Fund Balance	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>		

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014 - 2015 Tentative Budget**  
**Children's Center Fund**

	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
Federal	\$59,282	\$49,952	\$49,896	(\$56)	(0%)
State	\$94,850	\$154,134	\$115,090	(\$39,044)	(25%)
Local	\$375,000	\$293,394	\$378,400	\$85,006	29%
Total Revenues	<u>\$529,132</u>	<u>\$497,480</u>	<u>\$543,386</u>	<u>(\$31,652)</u>	<u>(6%)</u>
<b>EXPENDITURES</b>					
Academic Salaries	\$273,446	\$281,252	\$226,913	(\$54,339)	(19%)
Classified and Other Nonacademic Salaries	\$216,885	\$210,422	\$267,905	\$57,483	27%
Employee Benefits	\$206,199	\$187,888	\$187,101	(\$787)	(0%)
Supplies & Materials	\$40,852	\$14,738	\$19,300	\$4,562	31%
Other Operating Expenses and Services	\$750	\$0	\$0	\$0	0%
Capital Outlay	\$0	\$0	\$0	\$0	0%
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$738,132</u>	<u>\$694,300</u>	<u>\$701,219</u>	<u>(\$43,832)</u>	<u>(6%)</u>
Excess of Revenues over (under) Expenditures	<u>(\$209,000)</u>	<u>(\$196,820)</u>	<u>(\$157,833)</u>	<u>\$38,987</u>	<u>(20%)</u>
<b>Other Financing Sources (Uses)</b>					
Interfund Transfers - In	\$209,000	\$196,820	\$ 157,833	(\$38,987)	(20%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0.00	0%
Total Other Financing Sources (Uses)	<u>\$209,000</u>	<u>\$196,820</u>	<u>\$157,833</u>	<u>(\$38,987)</u>	<u>(20%)</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Beginning Fund Balance	<u>\$232,977</u>	<u>\$232,977</u>	<u>\$232,977</u>		
Ending Fund Balance	<u>\$232,977</u>	<u>\$232,977</u>	<u>\$232,977</u>		

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014 - 2015 Tentative Budget**  
**Other Special Revenue Funds\***

*\*Formerly included in Restricted General Fund*

	Community Education Center	Health Fees	Marine Diving Tech	Parking & Transportation Program	Contract Education for PDC	NR EMT	Rental of Facilities	TOTAL
<b>REVENUES</b>								
Federal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Local	\$70,000	\$1,303,423	\$2,000	\$879,548	\$19,100	\$6,676	\$694,807	\$2,975,554
Total Revenues	<u>\$70,000</u>	<u>\$1,303,423</u>	<u>\$2,000</u>	<u>\$879,548</u>	<u>\$19,100</u>	<u>\$6,676</u>	<u>\$694,807</u>	<u>\$2,975,554</u>
<b>EXPENDITURES</b>								
Academic Salaries	\$0	\$142,493	\$0	\$0	\$8,000	\$0	\$0	\$150,493
Classified and Other Nonacademic Salaries	\$50,000	\$314,236	\$0	\$424,243	\$2,950	\$6,113	\$122,786	\$920,328
Employee Benefits	\$4,585	\$146,789	\$0	\$106,430	\$950	\$563	\$34,739	\$294,056
Supplies & Materials	\$0	\$45,755	\$0	\$26,965	\$1,200	\$0	\$2,500	\$76,420
Other Operating Expenses and Services	\$1,650	\$55,000	\$2,000	\$202,958	\$1,000	\$0	\$13,000	\$275,608
Capital Outlay	\$0	\$21,000	\$0	\$49,952	\$5,000	\$0	\$0	\$75,952
Other Outgo	\$13,765	\$0	\$0	\$0	\$0	\$0	\$0	\$13,765
Total Expenditures	<u>\$70,000</u>	<u>\$725,273</u>	<u>\$2,000</u>	<u>\$810,548</u>	<u>\$19,100</u>	<u>\$6,676</u>	<u>\$173,025</u>	<u>\$1,806,622</u>
Excess of Revenues over (under) Expenditures	<u>\$0</u>	<u>\$578,150</u>	<u>\$0</u>	<u>\$69,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$521,782</u>	<u>\$1,168,932</u>
<b>Other Financing Sources (Uses)</b>								
Interfund Transfers - In								\$0
Interfund Transfers - Out	\$0	\$0	\$0	\$69,000	\$0	\$0	\$521,782	\$590,782
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>(\$69,000)</u>	<u>\$0</u>	<u>\$0</u>	<u>(\$521,782)</u>	<u>(\$590,782)</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$0</u>	<u>\$578,150</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$578,150</u>
Beginning Fund Balance	<u>\$0</u>	<u>\$0</u>	<u>\$12,110</u>	<u>\$0</u>	<u>\$48,000</u>	<u>\$7,803</u>	<u>\$0</u>	<u>\$67,913</u>
Ending Fund Balance	<u>\$0</u>	<u>\$578,150</u>	<u>\$12,110</u>	<u>\$0</u>	<u>\$48,000</u>	<u>\$7,803</u>	<u>\$0</u>	<u>\$646,063</u>

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
2014 - 2015 Tentative Budget  
Insurance Fund**

	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
Local	\$8,500	\$2,000	\$2,000	\$0	0%
Total Revenues	<u>\$8,500</u>	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$0</u>	0%
<b>EXPENDITURES</b>					
Other Operating Expenses and Services	\$30,000	\$38,500	\$40,000	\$1,500	4%
Capital Outlay	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$30,000</u>	<u>\$38,500</u>	<u>\$40,000</u>	<u>\$1,500</u>	4%
Excess of Revenues over (under) Expenditures	<u>(\$21,500)</u>	<u>(\$36,500)</u>	<u>(\$38,000)</u>	<u>(\$1,500)</u>	4%
<b>Other Financing Sources (Uses)</b>					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	0%
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$21,500)</u>	<u>(\$36,500)</u>	<u>(\$38,000)</u>	<u>(\$1,500)</u>	4%
Beginning Fund Balance	<u>\$573,240</u>	<u>\$573,240</u>	<u>\$536,740</u>		
Ending Fund Balance	<u><u>\$551,740</u></u>	<u><u>\$536,740</u></u>	<u><u>\$498,740</u></u>		

\*as of May 13, 2014



**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014 - 2015 Tentative Budget**  
**Bond Interest & Redemption Fund**

	2013-2014 Adopted Budget	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Variance	
				F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
Property Taxes	\$3,303,761	\$3,303,761	\$3,303,761	\$0	0%
Local	\$16,650	\$16,650	\$16,650	\$0	0%
<b>Total Revenues</b>	<u>\$3,320,411</u>	<u>\$3,320,411</u>	<u>\$3,320,411</u>	<u>\$0</u>	<u>0%</u>
<b>EXPENDITURES</b>					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies and Materials	\$0	\$0	\$0	\$0	0%
Other Operating Expenses and Services	\$0	\$0	\$0	\$0	0%
Capital Outlay	\$0	\$0	\$0	\$0	0%
Other Outgo -Debt principal	\$1,782,000	\$285,000	\$1,740,000	\$1,455,000	84%
Other Outgo -Debt interest	\$1,538,411	\$2,702,945	\$2,809,338	\$106,393	4%
<b>Total Expenditures</b>	<u>\$3,320,411</u>	<u>\$2,987,945</u>	<u>\$4,549,338</u>	<u>\$1,561,393</u>	<u>34%</u>
Excess of Revenues over (under) Expenditures	<u>\$0</u>	<u>\$332,466</u>	<u>(\$1,228,926)</u>	<u>(\$1,561,392)</u>	<u>na</u>
<b>Other Financing Sources (Uses)</b>					
Interfund Transfers - In	\$0	\$0	\$0	\$0	0%
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
<b>Total Other Financing Sources (Uses)</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0%</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$0</u>	<u>\$332,466</u>	<u>(\$1,228,926)</u>	<u>(\$1,561,392)</u>	<u>na</u>
Beginning Fund Balance	<u>\$6,491,763</u>	<u>\$6,491,763</u>	<u>\$6,824,230</u>		
Ending Fund Balance	<u>\$6,491,763</u>	<u>\$6,824,230</u>	<u>\$5,595,304</u>		

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014 - 2015 Tentative Budget**  
**Measure V Bond Fund**

	2008-2009 Audited Actual	2009-2010 Audited Actual	2010-2011 Audited Actual	2011-2012 Audited Actual	2012-2013 Audited Actual	2013-2014 Full Year Forecast	2014-2015 Tentative Budget	Total
<b>REVENUES</b>								
Bond Proceeds	\$47,000,000	\$0	\$0	\$0	\$15,000,000	\$0	\$0	\$62,000,000
Local	\$466,269	\$483,738	\$223,992	\$79,681	\$26,838	\$32,655	\$32,655	\$1,345,829
Total Revenues	<u>\$47,466,269</u>	<u>\$483,738</u>	<u>\$223,992</u>	<u>\$79,681</u>	<u>\$15,026,838</u>	<u>\$32,655</u>	<u>\$32,655</u>	<u>\$63,345,829</u>
<b>EXPENDITURES</b>								
Academic Salaries	\$7,837	\$0	\$22,687	\$18,335	\$42,616	\$17,000	\$17,000	\$125,475
Classified and Other Nonacademic Salaries	\$18,238	\$0	\$0	\$50,868	\$10,100	\$7,500	\$7,500	\$94,206
Employee Benefits	\$402	\$0	\$2,765	\$3,911	\$5,646	\$3,000	\$3,000	\$18,724
Supplies and Materials	\$4,614	\$62	\$2,755	\$1,410	\$2,314	\$1,500	\$1,500	\$14,155
Other Operating Expenses and Services	\$101,523	\$41,846	\$144,056	\$234,391	\$72,046	\$100,000	\$100,000	\$793,862
Capital Outlay	\$4,135,519	\$8,338,687	\$14,621,923	\$10,874,440	\$9,396,398	\$9,321,466	\$5,610,973	\$62,299,406
Other Outgo	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	<u>\$4,268,133</u>	<u>\$8,380,595</u>	<u>\$14,794,186</u>	<u>\$11,183,355</u>	<u>\$9,529,120</u>	<u>\$9,450,466</u>	<u>\$5,739,973</u>	<u>\$63,345,828</u>
Excess of Revenues over (under) Expenditures	<u>\$43,198,136</u>	<u>(\$7,896,857)</u>	<u>(\$14,570,194)</u>	<u>(\$11,103,674)</u>	<u>\$5,497,718</u>	<u>(\$9,417,811)</u>	<u>(\$5,707,318)</u>	<u>\$0</u>
<b>Other Financing Sources (Uses)</b>								
Interfund Transfers - In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfers - Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>\$43,198,136</u>	<u>(\$7,896,857)</u>	<u>(\$14,570,194)</u>	<u>(\$11,103,674)</u>	<u>\$5,497,718</u>	<u>(\$9,417,811)</u>	<u>(\$5,707,318)</u>	<u>\$0</u>
Beginning Fund Balance	\$0	\$43,198,136	\$35,301,279	\$20,731,085	\$9,627,411	\$15,125,129	\$5,707,318	
Ending Fund Balance	<u>\$43,198,136</u>	<u>\$35,301,279</u>	<u>\$20,731,085</u>	<u>\$9,627,411</u>	<u>\$15,125,129</u>	<u>\$5,707,318</u>	<u>\$0</u>	

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014 - 2015 Tentative Budget**  
**Construction - District Projects Fund**

	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
State	\$183,792	\$183,792	\$183,792	\$0	0%
Local	\$349,217	\$863,477	\$349,217	(\$514,260)	(60%)
Total Revenues	<u>\$533,009</u>	<u>\$1,047,269</u>	<u>\$533,009</u>	<u>(\$514,260)</u>	(49%)
<b>EXPENDITURES</b>					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies and Materials	\$0	\$0	\$0	\$0	0%
Other Operating Expenses and Services	\$196,846	\$80,000	\$90,000	\$10,000	13%
Capital Outlay	\$8,087,010	\$7,366,059	\$4,813,617	(\$2,552,442)	(35%)
Other Outgo	\$0	\$0	\$0	\$0	0%
Total Expenditures	<u>\$8,283,856</u>	<u>\$7,446,059</u>	<u>\$4,903,617</u>	<u>(\$2,542,442)</u>	(34%)
Excess of Revenues over (under) Expenditures	<u>(\$7,750,847)</u>	<u>(\$6,398,790)</u>	<u>(\$4,370,608)</u>	<u>\$2,028,182</u>	(32%)
<b>Other Financing Sources (Uses)</b>					
Interfund Transfers - In	\$2,575,638	\$2,957,506	\$811,722	(\$2,145,784)	(73%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$2,575,638</u>	<u>\$2,957,506</u>	<u>\$811,722</u>	<u>(\$2,145,784)</u>	(73%)
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$5,175,209)</u>	<u>(\$3,441,284)</u>	<u>(\$3,558,886)</u>	<u>(\$117,602)</u>	3%
Beginning Fund Balance	<u>\$9,052,332</u>	<u>\$9,052,332</u>	<u>\$5,611,048</u>		
Ending Fund Balance	<u>\$3,877,124</u>	<u>\$5,611,048</u>	<u>\$2,052,163</u>		

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
2014 - 2015 Tentative Budget  
Equipment Replacement Fund**

	2013-2014	2013-2014	2014-2015	Variance	
	Adopted Budget	Full Year Forecast	Tentative Budget	F13-14 vs B14-15 \$	%
<b>REVENUES</b>					
State	\$183,795	\$183,795	\$183,795	\$0	0%
Local	\$28,622	\$28,622	\$28,622	\$0	0%
Total Revenues	<u>\$212,417</u>	<u>\$212,417</u>	<u>\$212,417</u>	<u>\$0</u>	<u>0%</u>
<b>EXPENDITURES</b>					
Academic Salaries	\$0	\$0	\$0	\$0	0%
Classified and Other Nonacademic Salaries	\$0	\$0	\$0	\$0	0%
Employee Benefits	\$0	\$0	\$0	\$0	0%
Supplies & Materials	\$0	\$0	\$0	\$0	0%
Other Operating Expenses and Services	\$0	\$20,000	\$20,000	\$0	0%
Capital Outlay	\$5,083,134	\$2,308,682	\$6,109,439	\$3,800,757	165%
Total Expenditures	<u>\$5,083,134</u>	<u>\$2,328,682</u>	<u>\$6,129,439</u>	<u>\$3,800,757</u>	<u>163%</u>
Excess of Revenues over (under) Expenditures	<u>(\$4,870,717)</u>	<u>(\$2,116,265)</u>	<u>(\$5,917,022)</u>	<u>(\$3,800,757)</u>	180%
<b>Other Financing Sources (Uses)</b>					
Sale of Equipment	\$0	\$0	\$0	\$0	0%
Interfund Transfers - In	\$1,723,234	\$1,723,234	\$755,000	(\$968,234)	(56%)
Interfund Transfers - Out	\$0	\$0	\$0	\$0	0%
Total Other Financing Sources (Uses)	<u>\$1,723,234</u>	<u>\$1,723,234</u>	<u>\$755,000</u>	<u>(\$968,234)</u>	<u>(56%)</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$3,147,483)</u>	<u>(\$393,031)</u>	<u>(\$5,162,022)</u>	<u>(\$4,768,991)</u>	1,213%
Beginning Fund Balance	<u>\$7,420,862</u>	<u>\$7,420,862</u>	<u>\$7,027,831</u>		
Ending Fund Balance	<u>\$4,273,379</u>	<u>\$7,027,831</u>	<u>\$1,865,809</u>		

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
2014 - 2015 Tentative Budget  
DETAIL - Measure V Bond Fund**

	2013-14			2014-15		
	Adjusted Budget	Full Year Forecast	Remaining Budget	Carry Forward Projects	Proposed Projects	Tentative Budget
<b>EXPENDITURES</b>						
Fund 42000 – Bond Construction Fund						
4600 – Bond Administration	\$207,800	\$99,893	\$107,907	\$107,907	\$0	\$107,907
6480 – Modular Building Removal & Site Restoration	\$1,120,000	\$543,103	\$576,897	\$576,897	\$0	\$576,897
6531 – Air Handler Student Services	\$0	\$0	\$0	\$0	\$0	\$0
6555 – Horticulture Fencing And Path ADA	\$0	\$0	\$0	\$0	\$0	\$0
6582 – Drama Music Modernization	\$250,000	\$15,750	\$234,250	\$234,250	\$0	\$234,250
6586 – Luria Conference and Press Center	\$0	\$0	\$0	\$0	\$0	\$0
6587 – Bridge Seismic Eval and Repairs	\$15,000	\$37,362	(\$22,362)	\$50,000	\$0	\$50,000
6611 – Install Electronic Locks	\$0	\$13,661	(\$13,661)	\$0	\$0	\$0
6659 – PE - Repair patio at Gym entry	\$50,000	\$0	\$50,000	\$50,000	\$0	\$50,000
6660 – Emergency Notification System	\$0	\$0	\$0	\$0	\$0	\$0
6663 – LRC Remodel	\$24,782	\$24,782	\$0	\$0	\$0	\$0
6678 – Schott Center parking lot resurface	\$20,000	\$3,200	\$16,800	\$16,800	\$0	\$16,800
6680 – Snack Shop East Campus	\$273,000	\$270,745	\$2,255	\$0	\$0	\$0
6681 – Snack Shop West Campus	\$235,000	\$228,420	\$6,580	\$0	\$0	\$0
6685 – Upgrade Emergency Phone System	\$0	\$0	\$0	\$0	\$0	\$0
6687 – Wake Cosmetology Conversion	\$0	\$0	\$0	\$0	\$0	\$0
6696 – Physical Science Repair Columns	\$45,385	\$45,385	\$0	\$0	\$0	\$0
6698 – East Campus Water systems Upgrade	\$20,011	\$10,280	\$9,731	\$0	\$0	\$0
6700 – Humanities Modernization	\$10,273,132	\$7,305,762	\$2,967,370	\$2,967,370	\$0	\$2,967,370
6701 – Portable Building Permitting	\$0	\$0	\$0	\$0	\$0	\$0
6702 – Campus Center Modernization	\$0	\$0	\$0	\$0	\$0	\$0
6722 – Humanities Swing Space	\$0	\$0	\$0	\$0	\$0	\$0
6734 – West Campus Classroom Building	\$2,516,019	\$852,123	\$1,663,896	\$1,736,749	\$0	\$1,736,749
Total Expenditures	<u>\$15,050,129</u>	<u>\$9,450,466</u>	<u>\$5,599,663</u>	<u>\$5,739,973</u>	<u>\$0</u>	<u>\$5,739,973</u>
Excess of Revenues over (under) Expenditures	<u>(\$15,025,129)</u>	<u>(\$9,417,811)</u>	<u>(\$5,599,663)</u>	<u>(\$5,739,973)</u>	<u>\$32,655</u>	<u>(\$5,707,318)</u>
Other Financing Sources (Uses)						
Interfund Transfers - IN						
From Unrestricted General Fund	\$0	\$0	\$0	\$0	\$0	\$0
From Unrestricted General Fund-Loan pymt	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfers - Out - to Unrestr Gen Fund	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	<u>(\$15,025,129)</u>	<u>(\$9,417,811)</u>	<u>(\$5,599,663)</u>	<u>(\$5,739,973)</u>	<u>\$32,655</u>	<u>(\$5,707,318)</u>
Beginning Fund Balance		<u>\$15,125,129</u>				<u>\$5,707,318</u>
Ending Fund Balance		<u>\$5,707,318</u>				<u>\$0</u>

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**  
**2014 - 2015 Tentative Budget**  
**DETAIL - Construction Fund**

	2013-2014			2014-2015		
	Adjusted Budget	Full Year Forecast	Remaining Budget	Carry Forward Projects	Proposed Projects	Tentative Budget
<b>EXPENDITURES</b>						
<b>Fund 434600 – District Projects</b>						
5000 – Miscellaneous Projects	\$1,030,000	\$961,148	\$68,852	\$615,000	\$0	\$615,000
5770 – Long Range Development Pl	\$150,000	\$92,150	\$57,850	\$150,000	\$0	\$150,000
6001 – Replace Water Line Cliff Dr Stairs	\$250,000	\$43,547	\$206,453	\$206,453	\$0	\$206,453
6002 – East Campus Entry Traffic Reconfiguration	\$300,000	\$300,000	\$0	\$0	\$0	\$0
6003 – Campus Center HVAC Unit Replacement	\$180,000	\$180,000	\$0	\$10,000	\$0	\$10,000
6004 – East Campus Snack Shop Patio Improvement	\$50,000	\$23,127	\$26,873	\$0	\$0	\$0
6005 – Water Use Reduction Measures	\$25,000	\$11,041	\$13,959	\$25,000	\$0	\$25,000
6006 – La Playa Stadium Upgrades	\$25,000	\$20,000	\$5,000	\$0	\$0	\$0
6007 – Sports Pavilion Dance Floor Replacement	\$70,000	\$10,000	\$60,000	\$60,000	\$0	\$60,000
6008 – Sports Pavilion Structural Assessment	\$50,000	\$30,000	\$20,000	\$20,000	\$0	\$20,000
6070 – Fiscal Services Office Maintenance	\$298,787	\$12,602	\$286,185	\$286,185	\$0	\$286,185
6080 – Cliff Drive Traffic & Safety Analysis	\$50,000	\$0	\$50,000	\$0	\$0	\$0
6200 – Bike Racks and Lockers Installation	\$75,000	\$75,000	\$0	\$50,000	\$0	\$50,000
6525 – Energy Efficiency	\$175,000	\$100,000	\$75,000	\$175,000	\$0	\$175,000
6547 – Campus Wide Bathroom Upgrades	\$200,000	\$185,428	\$14,572	\$100,000	\$0	\$100,000
6629 – Photovoltaic System-Loan Pymt	\$191,846	\$191,846	\$0	\$191,846	\$0	\$191,846
6632 – East Campus Main Entry Sign	\$50,000	\$0	\$50,000	\$150,000	\$0	\$150,000
6661 – IDC replace flooring & paint	\$250,000	\$250,000	\$0	\$200,000	\$0	\$200,000
6712 – BC Building Chiller Replacement	\$731,252	\$525,928	\$205,324	\$205,324	\$0	\$205,324
6713 – Campus wide Fire Alarm Network	\$190,000	\$110,745	\$79,255	\$100,000	\$0	\$100,000
6720 – DSA Certification of Completed Projects	\$9,000	\$3,267	\$5,733	\$15,000	\$0	\$15,000
6721 – Drafting Labs	\$210,000	\$163,250	\$46,750	\$0	\$0	\$0
6725 – Repave Asphalt Site work Campus wide	\$280,000	\$280,000	\$0	\$250,000	\$0	\$250,000
6726 – Cliff Stabilization at Shoreline Dr.	\$95,000	\$8,891	\$86,109	\$86,109	\$0	\$86,109
6728 – Sports Pavilion Repair Leaks	\$100,000	\$0	\$100,000	\$50,000	\$0	\$50,000
6732 – Softball Storage Shed	\$65,035	\$40,009	\$25,026	\$0	\$0	\$0
6733 – LED/Light Retrofit	\$1,185,712	\$518,200	\$667,512	\$0	\$0	\$0
6735 – Major Maintenance Project Management	\$300,000	\$185,016	\$114,984	\$150,000	\$0	\$150,000
6737 – Scoreboard Replacement at La Playa	\$195,338	\$49,864	\$145,474	\$300,000	\$0	\$300,000
6738 – Install Electronic Locks District Wide	\$3,275,000	\$3,000,000	\$275,000	\$600,000	\$0	\$600,000
TBD – Campus Center Replacement	\$0	\$0	\$0	\$0	\$767,000	\$767,000
TBD – Parking & Transportation Mitigation	\$0	\$0	\$0	\$0	\$200,000	\$200,000
TBD – IDC Roof Restoration	\$0	\$0	\$0	\$0	\$75,000	\$75,000
6811 – Program Review Facilities 2011-12	\$211,001	\$50,000	\$161,001	\$0	\$0	\$0
6911 – Program Review Facilities 2012-13	\$4,432	\$0	\$4,432	\$0	\$0	\$0
6908 – Program Review Tech Hardware 2012-13	\$10,000	\$0	\$10,000	\$0	\$0	\$0
6706 – Program Review Facilities 2013-14	\$540,700	\$25,000	\$515,700	\$515,700	\$0	\$515,700
TBD – Program Review Facilities 2014-15	\$0	\$0	\$0	\$0	\$550,000	\$550,000
Planned deferrals of projects	\$0	\$0	\$0	(\$1,200,000)	\$0	(\$1,200,000)
<b>Fund 434400 – State Maintenance Projects</b>						
0000 – Scheduled Maintenance & Repairs	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$10,823,103	\$7,446,059	\$3,377,044	\$3,311,617	\$1,592,000	\$4,903,617
Excess of Revenues over (under) Expenditures	(\$9,775,834)	(\$6,398,790)	(\$3,377,044)	(\$3,311,617)	(\$1,058,891)	(\$4,370,608)
<b>Other Financing Sources (Uses)</b>						
<b>Interfund Transfers - IN</b>						
From Unrestricted General Fund	\$2,183,792	\$2,183,792	\$0	\$0	\$0	\$0
From Unrestricted General Fund-Loan pymt	\$191,846	\$191,846	\$0	\$0	\$283,786	\$283,786
From Restricted General Fund Parking Program	\$200,000	\$200,000	\$0	\$0	\$69,000	\$69,000
From Restricted General Fund Community Service (F&E)	\$0	\$381,868	\$0	\$0	\$458,936	\$458,936
Interfund Transfers - Out - to Unrestr Gen Fund	\$0	\$0	\$0	\$0	\$0	\$0
Total Other Financing Sources (Uses)	\$2,575,638	\$2,957,506	\$0	\$0	\$811,722	\$811,722
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	(\$7,200,196)	(\$3,441,284)	(\$3,377,044)	(\$3,311,617)	(\$247,269)	(\$3,558,886)
Beginning Fund Balance	\$9,052,332	\$9,052,332				\$5,611,048
Ending Fund Balance	\$1,852,137	\$5,611,048				\$2,052,163

\*as of May 13, 2014

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
2013 - 2014 Adopted Budget  
DETAIL - Equipment Fund**

	2013-2014			2014-2015		
	Adjusted Budget	Full Year Forecast	Remaining Budget	Carry Forward Projects	Proposed Projects	Tentative Budget
<b>EXPENDITURES</b>						
<b>Fund 41000 – Equipment</b>						
0000 – Miscellaneous	\$16,820	\$0	\$16,820	\$0	\$0	\$0
0608 – School of Media Arts	\$4,756	\$4,756	\$0	\$4,756	\$0	\$4,756
0612 – Film Studies	\$14,000	\$14,000	\$0	\$14,000	\$0	\$14,000
0618 – Multimedia Arts and Technology	\$52,519	\$3,000	\$49,519	\$52,519	\$0	\$52,519
2012 – Drafting/CAD/Interior Design	\$27,158	\$0	\$27,158	\$27,158	\$0	\$27,158
4072 – Educational Programs Support Office	\$78,000	\$78,000	\$0	\$0	\$0	\$0
4230 – Duplicating - campus copiers	\$432,996	\$125,000	\$307,996	\$432,996	\$0	\$432,996
4271 – Emergency Services & Preparedness	\$100,000	\$100,000	\$0	\$100,000	\$0	\$100,000
4650 – Information Technology Division	\$1,257,172	\$650,000	\$607,172	\$1,257,172	\$0	\$1,257,172
4659 – Administrative Systems (Banner Project)	\$252,931	\$150,000	\$102,931	\$102,931	\$145,820	\$248,751
4842 – Health Services	\$16,000	\$16,000	\$0	\$16,000	\$0	\$16,000
<b>2011-12 Program Review Equip</b>						
6807 – Program Review Equipment 11-12	\$39,995	\$10,000	\$29,995	\$0	\$0	\$0
6808 – Program Review Tech Hardware 11-12	\$229,962	\$15,000	\$214,962	\$0	\$0	\$0
6809 – Program Review Tech Software 11-12	\$186,435	\$10,000	\$176,435	\$0	\$0	\$0
6810 – Program Review Non-Routine Eq 11-12	\$138,590	\$30,000	\$108,590	\$0	\$0	\$0
<b>2012-13 Program Review Equip</b>						
6908 – Program Review Tech Hardware 12-13	\$207,353	\$200,000	\$7,353	\$7,353	\$0	\$7,353
6909 – Program Review Tech Software 12-13	\$36,100	\$0	\$36,100	\$36,100	\$0	\$36,100
6910 – Program Review Non-Routine Eq 12-13	\$4,131	\$0	\$4,131	\$4,131	\$0	\$4,131
6911 – Program Review Facilities 12-13	\$700,000	\$0	\$700,000	\$700,000	\$0	\$700,000
<b>2013-14 Program Review Equip</b>						
6706 – Program Review Facilities 13-14	\$2,000	\$10,000	(\$8,000)	\$0	\$0	\$0
6707 – Program Review Equipment 13-14	\$531,379	\$531,379	\$0	\$0	\$0	\$0
6708 – Program Review Tech Hardware 13-14	\$520,844	\$125,000	\$395,844	\$395,844	\$0	\$395,844
6709 – Program Review Tech Software 13-14	\$278,238	\$150,000	\$128,238	\$128,238	\$0	\$128,238
6710 – Program Review Non-Routine Eq 13-14	\$6,548	\$6,548	\$0	\$0	\$0	\$0
<b>2014-15 Program Review Equip</b>						
TBD – Program Review Equipment 14-15	\$0	\$0	\$0	\$0	\$1,140,964	\$1,140,964
TBD – Program Review Tech Hardware 14-15	\$0	\$0	\$0	\$0	\$638,455	\$638,455
TBD – Program Review Tech Software 14-15	\$0	\$0	\$0	\$0	\$520,944	\$520,944
<b>Fund 41234 – Instructional Equipment Block Grant</b>						
4072 – Educational Programs Support Office	\$252,029	\$100,000	\$152,029	\$152,029	\$252,029	\$404,058
<b>Total Expenditures</b>	<b>\$5,385,954</b>	<b>\$2,328,682</b>	<b>\$3,057,272</b>	<b>\$3,431,227</b>	<b>\$2,698,212</b>	<b>\$6,129,439</b>
<b>Excess of Revenues over (under) Expenditures</b>	<b>(\$5,173,537)</b>	<b>(\$2,116,265)</b>	<b>(\$3,057,272)</b>	<b>(\$3,431,227)</b>	<b>(\$2,485,795)</b>	<b>(\$5,917,022)</b>
<b>Other Financing Sources (Uses)</b>						
Sale of Equipment	\$0	\$0	\$0	\$0	\$0	\$0
<b>Interfund Transfers - IN</b>						
From Unrestricted General Fund	\$1,500,000	\$1,500,000	\$0	\$0	\$0	\$600,000
From Unrestricted General Fund - Block Grant District Mat	\$68,234	\$68,234	\$0	\$0	\$0	\$0
From Unrestricted General Fund-Copiers	\$155,000	\$155,000	\$0	\$0	\$155,000	\$155,000
<b>Total Other Financing Sources (Uses)</b>	<b>\$1,723,234</b>	<b>\$1,723,234</b>	<b>\$0</b>	<b>\$0</b>	<b>\$155,000</b>	<b>\$755,000</b>
<b>Excess of Revenues &amp; Other Sources over (under) Expenditures &amp; Other Uses</b>	<b>(\$3,450,303)</b>	<b>(\$393,031)</b>	<b>(\$3,057,272)</b>	<b>(\$3,431,227)</b>	<b>(\$2,330,795)</b>	<b>(\$5,162,022)</b>
<b>Beginning Fund Balance</b>	<b>\$7,420,862</b>	<b>\$7,420,862</b>				<b>\$7,027,831</b>

## SANTA BARBARA CITY COLLEGE

### ASSUMPTIONS USED TO DEVELOP THE 2014-15 TENTATIVE BUDGET

*As of May 5, 2014*

The revenue assumptions are from the January 9, 2014 Governor's Proposal for the State Budget presented by the California Community College Chancellor's Office at the Annual Statewide Budget Workshop on January 17, 2014.

The 2014-15 Tentative Budget includes the following assumptions:

#### REVENUES

1. Increase in the state allocation for the Unrestricted General Fund:
  - a. COLA of 0.86% or \$630,500.
  - b. Growth/restoration of 3% or \$1.5 million. ***Growth is not projected for the 2014-15 Tentative Budget.***
2. Enrollment fee is \$46.00.
3. An estimated deficit factor of 1% reduces revenues by \$723,343.
4. Increase Education Protection Act funds to eliminate shortfall of \$100 per FTES requirement. This does not increase the state allocation, but does guarantee backfill of the shortfall up to this amount.
5. International and out-of-state student revenues are expected to remain flat at \$13,825,000. (Includes reduction in enrollment offset by increase in enrollment fee rate.)
6. Interest revenue remains flat at \$150,000.
7. Lottery revenue remains flat at \$1,979,900.
8. State Mandated reimbursement remains the same at \$28 per FTES or \$406,659.
9. The College will continue to borrow FTES from summer or go into Stabilization for any shortfall in FTES generated.

#### EXPENDITURES

1. Addition of a second summer session increased TLU expenditures by \$952,608 and Benefits by \$104,787 for a total of \$1,057,395.
2. Minimum wage increase from \$8.50 to \$9.00, effective June 11. The district will increase hourly wages by 5.88% at each level, resulting in an increase of approximately \$161,700.
3. Classified staff also employed as adjunct instructors will be paid at a blended overtime rate, increasing instructional salary expenses by approximately \$115,000.
4. Three instructors to be hired, increasing instructional salary expenses by approximately \$180,000 (the net increase from converting adjunct faculty to full-time faculty).
5. COLA increase of 0.86% applied to all salaries, approximately \$525,000.



6. Instructor salary tables may be adjusted as a result of salary study. *Dollar amount TBD.*
7. Classified staff salary expense increase requested through Program Review. *Salary and Benefits = \$240,000.*
8. The hourly salary expense budgets decreased to bring budgets in line with prior year trends and need, approximately \$589,000 (including related hourly payroll taxes).
9. The supplies and operating expense budgets increased approximately \$588,000.
10. Employer contributions toward health benefits are expected to increase. *Dollar amount TBD.*
11. The State Unemployment Contribution Rate remains flat at 0.05%.
12. The State Workers Compensation insurance rate will increase 10%, from 1.52% to 1.67%, approximately \$88,000.
13. The CalPERS employer contribution rate is expected to increase. *Dollar amount TBD.*
14. The CalSTRS employer contribution rate is expected to increase. *Dollar amount TBD.*
15. The fixed and mandated expenses are expected to increase based on actual or trends. Fixed and mandated expenses consist of increases in maintenance agreements, utilities, postage, rent etc. *The projected net increase will be finalized in the adopted budget.*

## **TRANSFERS**

**These are the transfer of funds to and from the Unrestricted General Fund Ending Balance.**

1. Transfer to Categorical programs (EOPS, DSPS, and SSSP) decreased to \$346,000.
2. Transfer to the Children's Center Fund is \$157,833.
3. Transfer to the Construction Fund for ongoing campus maintenance of \$0.0 million.
4. Transfer to the Construction Fund for loan payments to the California Energy Commission for the photovoltaic system loan is \$191,846 for 2013-14 and for the light program loan is \$91,940. These amounts will continue for the life of the loans (ending in 2024 and 2021).
5. Transfer to the Equipment Fund is \$0.6 million for equipment replacement and \$155,000 for copier replacement.
6. Transfer in from the "I Can Afford College" State Financial Aid Media campaign grant. This is a pass through of funds that the College manages for the Chancellor's office.

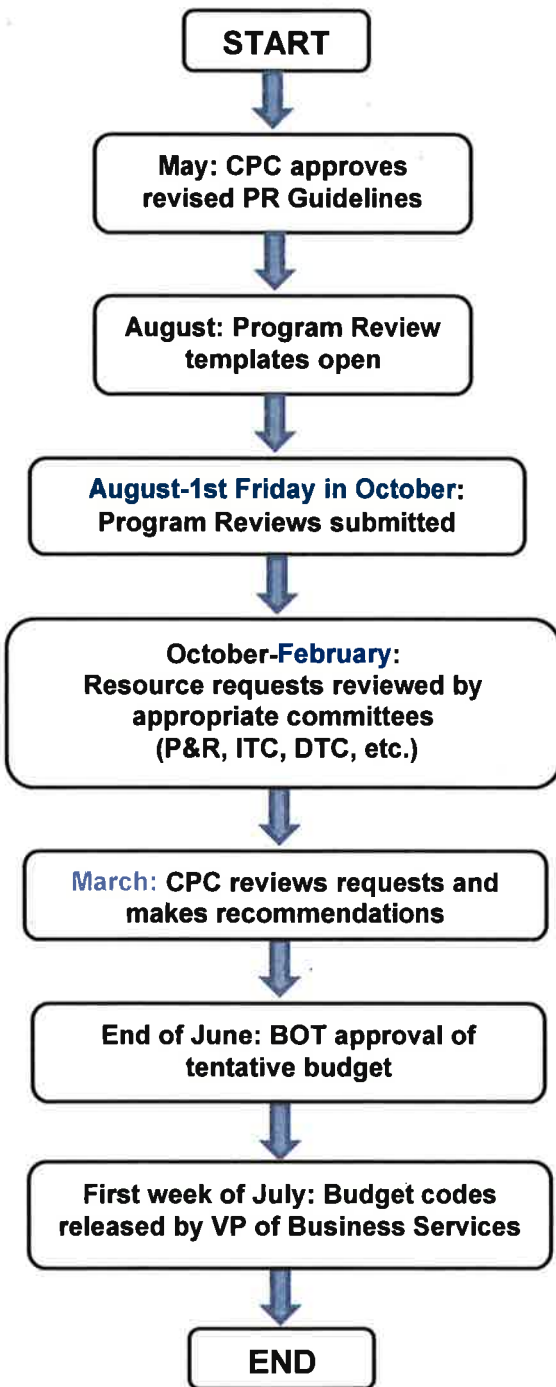
## **CASH FLOW**

1. The backfill of any RDA shortage will be moved to April 15, to minimize any impact to local apportionments.
2. Deferrals reduced from \$8.4 million in 2013-14 to \$0.

## SBCC Resource Request Processes

### 1. Flowchart of Resource Request Process

The following flowchart is an abbreviated version of the resource request process. For detailed information about each step, please see the attached timeline and narrative.



## 2. Timeline of Resource Request Process

The controller provides oversight of the resource request process in order to ensure that budget timelines are met.

DATE	ACTION	Person (s) Responsible
May	Review PR guidelines	Controller and P&R Chair
End of May	Review potential changes to template website	IR
June/July	Modify template website	IR
At least 2 weeks prior to opening template	Send program review instructions to chairs/directors and program managers	VP of Business Services/Controller
Last Monday before Fall semester begins	Program review website opens	IR
1st Friday of October	Deadline for program review submission	Chairs/directors and program managers
2 <sup>nd</sup> Monday of October	Export resource requests to an Excel file	IR
2 <sup>nd</sup> Tuesday and Wednesday of October	Clean up of errors, omissions, and miscategorizations of resource requests in Excel file	Controller, ITC and P&R Chairs
2 <sup>nd</sup> Thursday or Friday of October	Preliminary review of resource requests	VP of Business Services (IR, EVP, VP IT, Controller, VP HR, AS President, CCG, ITC and P&R Chairs)
2 <sup>nd</sup> Friday of October	Spreadsheets released to P&R, ITC, DTC and PC	IR
1st meeting of February	ITC and P&R complete Educational Programs ranking	ITC and P&R Chairs
2nd meeting of February	Academic Senate review of recommendations from ITC & P&R	Academic Senate President
3rd Friday of February	DTC review of recommendations from ASW and ITC	VP IT

3rd Friday of February	Classified position prioritization by Classified Staff Prioritization Workgroup	Chair of CSPW
4th Monday of February	PC ranking of non-educational programs requests and review of all resource requests	VPs, EVP and President
One week before first March meeting of CPC	Request PR item on CPC agenda	VP of Business Services/Controller
1st March meeting of CPC	First reading of program review recommendations	CPC
2 <sup>nd</sup> March meeting of CPC	Second reading of program review recommendations	CPC
4th Thursday in June	Approval of tentative budget	BOT
2 <sup>nd</sup> week of July	Budget codes released to ITC, P&R Chairs, department chairs, directors and program managers	VP of Business Services/Controller

### 3. Description of Resource Request Process

Resource requests are a component of the annual program review process.

#### Initiating the Program Review Process

The Program Review process occurs every year for resource requests, updating goals as appropriate; and once every three years for a complete update of the narrative analysis for each department or program area. In the annual resource request process, the guidelines are reviewed by CPC after submission by Controller and P&R chair at the first meeting in May. Instructions, guidelines, and timetable are distributed by the Vice-President of Business Services/Controller before August 15. The online Program Review templates go live the week before fall semester begins, and department chairs and managers have at least six weeks to complete their resource requests.

#### Additional Documentation for Technology Requests

Any technology requests through Program Review that may require infrastructure (such as: servers, data storage, data integration, programming, hardware installation, software implementation, electrical, networking, wireless, etc.) and/or IT support will require completion of the IT Project Request Form by September 15.

**Requests that are not accompanied by the completed form will not be ranked.**  
[Click here for the IT Project Request Form.](#)

### **Vetting Process**

In early October, a CPC Ad hoc group reviews all resource requests for errors, omissions, and miscategorizations.

All resource requests are vetted by the appropriate committees between **October and February** of the following calendar year. For faculty-led areas, P&R and ITC review relevant requests and forward recommendations to the Academic Senate. DTC and PC simultaneously complete their ranking process, and requests for staffing are reviewed by CSPW. The rankings are entered on the master Program Review spreadsheet prior to the first CPC meeting in March. The VP of Business Services/**Controller** requests this item for the first March CPC meeting and calculates potential costs.

### **CPC Review of Resource Requests**

CPC completes the first reading of the resource requests at the first meeting in March and the second reading at the second meeting of March. Once CPC recommendations are approved, they are incorporated into the tentative budget. The tentative budget goes to the Board of Trustees for review, discussion, and eventual approval on the fourth Thursday in June. Items approved via this budgeting process are assigned budget codes, which are released to department chairs/managers and appropriate committee chairs during the first week of July.

## Program Review 2014-2015

This document contains information regarding departmental Program Reviews for 2014-2015.

To access the Program Review website, go to <http://programreview.sbccc.edu> and log in with your Pipeline username and password.

If you experience problems logging in to the website, please contact [jcmorris2@sbccc.edu](mailto:jcmorris2@sbccc.edu) for assistance.

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# Program Review Timeline for 2014-15

Date	Description
Monday - August 18, 2014	Program Review website opens.
Friday – October 3, 2014	Deadline for Program Review submission (including work order submissions). There are 7 weeks for data entry.
Week of October 6 - 10, 2014	A) IR exports resource request to an Excel file. B) Controller, ITC and P&R Chairs clean up errors, omissions, and miscategorizations of resource requests in Excel file. C) CPC Ad Hoc Group conducts preliminary review of resource requests.
Friday – October 10, 2014	IR releases spreadsheets to P&R, ITC, DTC and PC.
Friday – February 6, 2015	ITC ranks and submits recommendations to Academic Senate and DTC.
Tuesday – February 10, 2015	P&R ranks and submits recommendations to Academic Senate.
Friday – February 20, 2015	DTC ranks and submits recommendations to _____? .
Monday – February 23, 2015	PC ranks _____ and _____?.
Wednesday – February 25, 2015	Academic Senate votes on P&R and ITC rankings.
Tuesday – March 3, 2015	CPC First Reading
Tuesday – March 17, 2015	CPC Second Reading
Friday – July 10, 2015	Controller releases budget codes to ITC, P&R Chairs, department chairs/, directors and program managers.



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## Program Review Resource Request Guidelines

Only requests that are essential to the operation of the department or program should be included. Items may include elements necessary in order to implement a change or expansion of programs that will serve documented student needs.

Unlike in previous years when areas were asked to rank items 1, 2, or 3, this year the ranking column has been deleted. Please only include items that are truly needed in the following academic year. Items that would not be appropriate to include in this resource request cycle are things it would be nice to have but not essential, items that will be needed several years later but not next year, and items not linked to a unified planning process supported by the department or program.

### Overview

1. Each unit goal/project should ideally link to one or more of the 2014 Strategic Directions and Goals, which are part of the Educational Master Plan.
2. The minimum resource request amount is **\$1,000**. This minimum limit applies to single items or like aggregated items. If multiple items of one type are requested, i.e., 10 web cams at \$100 each=\$1,000, that would be listed in the Program Review as one item. Lower cost items should be purchased with the department's supplies budget.
3. All Facilities requests, whether new or maintenance, are to be entered as a work order. (See link posted on the Facilities template in Program Review or go directly to <http://facilities.sbcc.edu> ). Any unfunded Facilities requests will be forwarded for ranking to \_\_\_\_\_. If the Facilities request is to be considered for this Program Review cycle, it must be **entered by the Program Review deadline**.
4. For Educational Programs, the Planning & Resources and Instructional Technologies Committees request that department chairs consult with their dean and/or their representatives on P&R and ITC before the Program Review deadline in order to ensure that their resource requests are entered on the correct template. **Resource requests that are not entered on the correct template may not be considered for funding.**
5. For classroom furniture:
  - a. For broken or missing furniture, consult with your area dean/manager. These requests should not appear in Program Review. The dean/manager will seek final approval from the EVP for Educational Programs, Dr. Jack Friedlander for action within the current fiscal year.
  - b. A request for replacement or upgrade of an entire set of classroom furniture should go through program review for the subsequent fiscal year.
6. For computer labs at Wake and Schott Centers that are associated primarily with one program (Ex. Professional Development Center), those requests go through the dean of those programs. For those labs shared by multiple areas, requests should go through the EVP for Educational Programs. The EVP



will include these requests in the Program Review for the Office of Educational Programs.

7. When you enter a resource request, you will be prompted to check whether the item is **new** or **replacement**.
8. Any purchases made from existing accounts, such as the department's supplies budget, should **not** be submitted on the Program Review resource requests templates. For increases to non labor budgets, such as supplies, consult with your area dean/manager.
9. All new resources needed for the coming fiscal year must appear on the Program Review resource request templates, or they will not be considered for funding.
10. It is extremely important that the "Approximate Cost" estimate box on the Program Review template be accurate. Be certain to include taxes and shipping in the estimate total. **Items without a cost estimate will not be ranked.**
11. Cross-departmental/divisional requests should be requested **only once**. However, the requesting program should include all the parties that benefit as part of the rationale for the request.
12. When considering which resource requests to include, ask for resources you REALLY need and provide sufficient rationale to support each request.

## Technology Hardware & Software Requests

### For Technology Requests Under \$5,000

Please review the current computer standards before making requests, and use the dollar amounts listed in the document for the computer items you request:

[https://docs.google.com/a/pipeline.sbcc.edu/document/d/1Plmf\\_GrzMqJCW6bc9SleB96Mk0CswOIfiHEqK0NJgk/edit](https://docs.google.com/a/pipeline.sbcc.edu/document/d/1Plmf_GrzMqJCW6bc9SleB96Mk0CswOIfiHEqK0NJgk/edit)

### For Technology Requests Over \$5,000

Prior to submitting information in the Program Review template for technology (e.g. software, computers, mobile devices, servers, etc) please follow the instructions in the IT Project Request Form:

<https://docs.google.com/a/pipeline.sbcc.edu/document/d/1VytvQHzp5V8FyP5hvv1J4haCq3uwzC7pH-JOKkAG2tM/edit?usp=sharing>

Fill out the **IT Project Request Form** linked therein by **September 15**. The IT Project Request Form is required for projects **needing more than 40 hours of labor OR costing more than \$5,000 to complete. Such requests for technology that are not accompanied by the completed form will not be ranked.**

For existing computers and other technology related equipment (including classrooms and labs), first confirm if they are on the "refresh" cycle, by logging in to <http://helpdesk.sbcc.edu>, and **select "Asset Search"** from the drop down menu. If the existing computer on the list is marked "YES" in the "REFRESH" column, it will be replaced based on the current replacement cycle (presently 5 years).

If your computer need is not eligible to be purchased from equipment fund (i.e., "refresh"), then it needs to be put in the Program Review as a new resource request because this becomes an ongoing expense on a non-routine basis.

If you have questions about your technology request, please contact the appropriate IT Director:

<u>Area</u>	<u>Educational Programs</u>	<u>Administrative Units</u>	<u>Either</u>
Type of Technology	Instructional software, mobile devices, computer labs, lab expansions or reconfigurations	Non-instructional software, hardware, wireless, or servers	New computers, mobile devices not in a lab setting, or multimedia technology
Contact Person	Jason Walker <a href="mailto:WalkerJ@sbcc.edu">WalkerJ@sbcc.edu</a>	Dan Watkins <a href="mailto:Daniel.watkins@sbcc.edu">Daniel.watkins@sbcc.edu</a>	Jim Clark <a href="mailto:Jim.Clark@sbcc.edu">Jim.Clark@sbcc.edu</a>

## Full-time Classified Staffing and Short-Term Employee Requests

Use the drop down menu on the online template to designate whether the request is for full-time classified staff or short-term employee positions.

Use the following criteria for full-time classified staff when filling out the template:

1. Justification
  - o Previous staffing levels
  - o Have job requirements changed?
  - o New assignments/ new activities
2. Any conversion of hourly money to a permanent position is positive
3. Use program review for position requests *unless there are extenuating circumstances*
4. Alignment with college goals and Education Master Plan

Only under limited conditions should short-term employee position requests be made.

Definition: "Short-term employee," means any person who is employed to perform a service for the district, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. Before employing a short-term employee, the governing board, at a regularly scheduled board meeting, shall specify the service required to be performed by the employee pursuant to the definition of "classification" in subdivision (a) of Section 88001, and shall certify the ending date of the service. The ending date may be shortened or extended by the governing board, but shall not extend beyond 75 percent of a school year. *Education Code, section 88003.*

## FAQs

1. **Do requests for replacement faculty positions need to be entered on the "Faculty Needs" template in Program Review?**

*Yes. Even though they are not new, we need to tie faculty hiring explicitly to Program Review (as per our accreditation evaluation report and recommendation received). Your requests for both replacement and new faculty positions will follow the Academic Senate procedure.*

2. **What do I need to do to augment, IF ABSOLUTELY CRITICAL, supplies or other budgets?**

*Consult with your area dean/manager. These requests should not appear in Program Review.*

3. **Can I request items which cost less than \$1,000?**

*No. These low-cost items should be purchased out of your existing supplies budget, which was updated during the 2012/2013 and 2013/2014 budget process. However, please consult with your area dean/manager.*

4. **How do I replace a computer if I purchased a computer using grant funds, or my department has a computer that is not eligible to be replaced with refresh funds?**

*A replacement hardware request needs to be submitted through Program Review.*

5. **If a department is requesting a new (not replacement) faculty position (under "Faculty Needs"), should the department also automatically request a computer for the new person (under "Hardware") and a desk and other office furniture (under "Equipment")?**

*No. Any approved position request automatically includes the required equipment.*

6. **Do I need to submit software renewal fees if they are currently being paid for by another funding source (such as grant funds, lottery funds, or department funds)?**

*No.*

7. **If my resource request is approved, and the current estimate is 10% higher than my originally approved estimate, what happens?**

*Your request will need to be resubmitted in the following years program review. You cannot spend more than 10% over the originally approved amount. The funding approval from the prior year does not carry over to the next year.*

8. **If my resource request is approved, and I do not spend the funds in the current year, can I spend the funds in the following year?**

*Yes, the funds for your request are rolled over for two years beyond the year they are approved.*

## Examples within Resource Request Categories

The following lists provide examples of items that might typically fall within each category. On the right-hand side are examples of things that would not fit.

### Equipment

Equipment is defined as items that are used within a space but are detached from the structure and do not require installation (moving only).

<u>Examples of Items that Fit in the Equipment</u>	<u>Unsuitable Items</u>
<ul style="list-style-type: none"> <li>- 6 food processors</li> <li>- Tire changer with wheel lift</li> <li>- Dissection table</li> <li>- Audiometers</li> <li>- Document cameras for classrooms</li> <li>- Camera or lens</li> <li>- Video camera</li> <li>- Construction tool upgrade, both hand and power tools (but check "replacement" rather than "new" when entering it on the template)</li> <li>- A set of compound microscopes (even if connected to a computer, as long as the computer is dedicated to the microscopes alone)</li> </ul>	<ul style="list-style-type: none"> <li>- Changes to the structure of a room, such as adding or removing a wall (belongs on the Facilities template in Program Review)</li> <li>- Carpeting or other flooring (if routine maintenance, submit to Facilities via an online work order)</li> <li>- A new or replacement computer or server (a new request belongs on the hardware templates; a replacement is part of the refresh cycle and does not need to be entered in Program Review)</li> <li>- Components for a bunkered classroom</li> </ul>

**Q: Do classroom cabinets, etc. fit in this category?**

*Yes. Again, you will be asked to note if the request is for a new or non-annual replacement item. One exception: if the cabinets will be installed permanently, they belong on your Facilities template. If the cabinets are free-standing, then they would be categorized as equipment.*

### Facilities

Facilities requests are defined as items that affect the structure and accessories of the building. These may include construction requests (such as built-in cabinets) or requests for extra space (such as a new room or lab). All Facilities requests should be submitted as a work order. Facilities will rank the requests.

### Hardware

Hardware refers to items that connect to a network, go on a refresh cycle, or require substantial IT support.

<u>Examples of Items that Fit in the Technology Hardware Category</u>	<u>Unsuitable Items</u>
<ul style="list-style-type: none"> <li>- New computers for a lab (not replacements, which are on the refresh cycle)</li> <li>- A computer, a projector, and housing for bunkered unit in classroom</li> <li>- New servers</li> <li>- Peripherals needed for computers (for example, a web cam or flip cam)</li> <li>- Tablets/Portable Devices (individually or in aggregate when over \$1,000 for total request)</li> <li>- Printers (individually or in aggregate when over \$1,000 for total request)</li> </ul>	<ul style="list-style-type: none"> <li>- Software (list on software template, of course)</li> <li>- Licensing fees (if new, list on software template; if renewal, you do not need to list them—generally they will be funded from lottery monies)</li> <li>- Furniture (unless it is for a new computer—see question below this list)</li> <li>- Cameras and lenses</li> <li>- Video cameras</li> <li>- Microscopes that come with computers, packaged as one system by the vendor (these would go on the equipment template)</li> </ul>

**Q: The hardware may include only a computer, but a room may need a console or piece of furniture to house the computer. Is the console listed under technology hardware or listed separately under equipment?**

*Even though the furniture is not hardware, list it together with the hardware as the furniture is needed to use the hardware. In addition, do not list this same new furniture for the new hardware on your equipment template.*

### Software

<u>Examples of Items that Fit in the Technology</u>	<u>Unsuitable Items</u>
<ul style="list-style-type: none"> <li>- New software that cannot be purchased out of your supplies budget</li> <li>- Adobe Acrobat for an entire lab (as opposed to one user)</li> </ul>	<ul style="list-style-type: none"> <li>- License renewal fees</li> <li>- Single-use, inexpensive software that will not require license renewal fees (if it can be purchased out of your supplies budget)</li> </ul>

## Assistance Available

If you have any questions or concerns, please contact:

#### **Instructional Program Review**

- Priscilla Butler (Chair of Planning and Resources Committee, [Butler@sbcc.edu](mailto:Butler@sbcc.edu))
- Laurie Vasquez (Chair of Instructional Technology Committee, [vasquez@sbcc.edu](mailto:vasquez@sbcc.edu))

#### **Non-instructional Program Review**

- Lyndsay Maas (Controller, Fiscal Services, [lmmaas@sbcc.edu](mailto:lmmaas@sbcc.edu))

**CPC MEETINGS  
AGENDA SCHEDULE  
2014-15**

<b>Meeting Date</b>	<b>Agenda Item Due Date</b>	<b>Agenda Posted Date</b>
Tues., Sept. 2, 2014	Tues., Aug. 26, 2014	Fri., Aug. 29, 2014
Tues., Sept. 16, 2014	Tues., Sept. 9, 2014	Fri., Sept. 12, 2014
Tues., Oct. 7, 2014	Tues., Sept. 30, 2014	Fri., Oct. 3, 2014
Tues., Oct. 21, 2014	Tues., Oct. 14, 2014	Fri., Oct. 17, 2014
Tues., Nov. 4, 2014	Tues., Oct. 28, 2014	Fri., Oct. 31, 2014
Tues., Nov. 18, 2014	Wed., Nov. 12, 2014 (11/11 Veterans Day)	Fri., Nov. 14, 2014
Tues., Dec. 2, 2014	Tues., Nov. 25, 2014	Wed., Nov. 26, 2014 (11/27-28 Thanksgiving)
Tues., Dec. 16, 2014	Tues., Dec. 9, 2014	Fri., Dec. 12, 2014
Tues., Feb. 3, 2015	Tues., Jan. 27, 2015	Fri., Jan. 30, 2015
Tues., Feb. 17, 2015	Tues., Feb. 10, 2015	Thur., Feb. 12, 2015 (2/13 Lincoln's Birthday)
Tues., Mar. 3, 2015	Tues., Feb. 24, 2015	Fri., Feb. 27, 2015
Tues., Mar. 17, 2015	Tues., Mar. 10, 2015	Fri., Mar. 13, 2015
Tues., Apr. 7, 2015	Tues., Mar. 31, 2015 (3/30-4/4 Spring Break)	Fri., Apr. 3, 2015
Tues., Apr. 21, 2015	Tues., Apr. 14, 2015	Fri., Apr. 17, 2015
Tues., May 5, 2015	Tues., Apr. 28, 2015	Fri., May 1, 2015
Tues., May 19, 2015	Tues., May 12, 2015	Fri., May 15, 2015

**Please include a short narrative and attachments with your agenda item.**