

I.D.E.A.S Club Constitution

ARTICLE I

The name of this Club will be Improving Dreams Equality Access & Success (I.D.E.A.S)

ARTICLE II

I.D.E.A.S mission is to serve as a base for the mobilization of young people in the larger social movement for equal access to education, immigration reform & social justice.

ARTICLE III

I.D.E.A.S derives its authority directly from the Student Senate and indirectly from the College Board of Trustees.

ARTICLE IV

Membership is open to any person who is enrolled as a full or part time student at Santa Barbara City College.

ARTICLE V

Regular meetings of I.D.E.A.S will be determined by the membership at its initial meeting each semester and reported to the Student Activities Office / CC-217.

ARTICLE VI

Officer Functions

Co-Chair: be present at all meetings. Take leadership of facilitation of all board meeting. Equal power: does not overpower other board members and meeting. Check in with subcommittees. Work with co-chair to have agenda before meeting and distribute it. Keep contact with UCSB I.D.E.A.S, high schools, CA Dream Network, CHIRLA.

Secretary (membership): shall issue all calls or notices of meetings and should write letters as the board of directors. Keep neat and careful record of all business done in meeting. Take minutes, and distribute electronically to all members. Record what is done and not what is said. Date, time and place. Whether it is a regular or special meeting. Name of persona presiding name of secretary and present people (if group is small). Propositions made and by who. Keep archives. Key person for new members and provide with new membership information. And give report at meetings. *membership responsibilities: maintain a list of current, perspective and former members. Answer and respond or re-direct all messages and extension and e-mail pertaining to IDEAS.

Treasurer (Fundraising): Receives and disburses clubs funds upon authorization of the advisor(s). Deposit funds into club's account. Make monthly statement and provide at board meeting a report once a month, or upon request of board or advisor(s). *fundraising: develop and direct

fundraising events. Keep board members up to date and report fundraising goal amounts and progress.

Information and Technology Officer (marketing and outreach):

Develop outreach and marketing materials including, but not limited to develop and maintain IDEAS website, flyers, posters, brochures, and other media related to the promotion of the club and events. Develop and direct outreach events.

Meeting Process – The co-chairs “calls to order”, reading of minutes of previous meeting by secretary, month statement of treasurer, reports of officers and committees are called by the co-chair, unfinished business is next in order, new business, closing. All position are equal in authority and power.

ARTICLE VII

Officers shall serve one academic year and will be elected and appointed by the faculty advisor(s)

ARTICLE VIII

The Constitution shall be amended upon the approval of 2/3rds of the Club members.